



Keystone Town Council Minutes

A Regular Meeting of the Keystone Town Council was held on February 11, 2025, at 7:00 p.m. at 1628 Sts. John Rd, Keystone, CO 80435. Full and timely notice of the meeting had been posted and a quorum of the body was present.

I. CALL TO ORDER, ROLL CALL

Mayor Riley called the meeting to order at 7:04 p.m. The roll was called, and it was found there were present and participating at that time the following members: Councilmember Gretchen Davis, Councilmember Jonathan Hagenow, Councilmember Carol Kerr, Councilmember Aaron Parmet, Councilmember Dan Sullivan, and Mayor Ken Riley. The following members were absent: Councilmember Valerie Thisted (excused).

II. APPROVAL OF AGENDA

Mayor Riley presented the agenda.

Councilmember Sullivan moved to approve the agenda as presented.

Councilmember Davis seconded.

By voice vote, the motion passed unanimously, and the agenda was approved as presented.

III. COMMUNICATIONS TO COUNCIL

Mayor Riley opened the floor for public comment.

The following members of the public spoke: Christie Camp spoke about potential

renewable energy projects and composting programs within the community.

Seeing no further members of the public wishing to speak, Mayor Riley closed the public comment period.

IV. CONSENT

A. FIRST READING OF ORDINANCES

- 1. Ordinance 2025-O-3, An Ordinance of Town Council of The Town of Keystone, Colorado, Amending the Membership Structure of the Trails and Open Space Advisory Board and Business Advisory Board**

B. RESOLUTIONS

C. MEETING MINUTES

- 1. January 28, 2025 – Meeting Minutes**

D. EXCUSED ABSENCES

- 1. Valerie Thisted – February 11, 2025**
- 2. Valerie Thisted – February 25, 2025**
- 3. Valerie Thisted – April 22, 2025**
- 4. Aaron Parmet – March 11, 2025**

E. OTHER

Councilmember Davis moved to approve the consent agenda. Councilmember Sullivan seconded.

By voice vote, the motion passed unanimously, and the consent agenda was approved as listed in the meeting packet.

V. DISCUSSION

A. CONSIDERATION OF ORDINANCES

- 1. [Second Reading/Public Hearing] Ordinance 2025-O-02, An Ordinance Of The Town Council Of The Town Of Keystone,**

Colorado, Adopting Regulations For Emergency And Local Disaster Authority

Mayor Riley asked Town Clerk Madeleine Sielu to read the Ordinance title into the record.

Mayor Riley recognized Town Manager John Crone and Town Attorney Jennifer Madsen to present Ordinance 2025-O-02, Adopting Regulations for Emergency and Local Disaster Authority.

Following the staff presentation, Mayor Riley opened the floor for public comment on Ordinance 2025-O-2.

Christie Camp spoke on the Ordinance and requested that Town Council consider the role of the public in creating emergency management plans.

Seeing no further members of the public wishing to speak, Mayor Riley closed the public hearing.

Councilmember Davis moved to approve Ordinance 2025-O-2.
Councilmember Hagenow seconded.

On roll call, the result was:

Ayes: Councilmember Davis, Councilmember Hagenow,
Councilmember Kerr, Councilmember Parmet, Councilmember Sullivan,
Mayor Riley (6)

Nays: (0)

Absent: Councilmember Thisted (1)

The motion was approved, and Ordinance 2025-O-2 was approved on second reading.

2. [First Reading] Ordinance 2025-O-04, An Ordinance of the Town Council of Keystone, Colorado, Regarding the Licensing of Businesses

Mayor Riley recognized Town Manager John Crone and Town Attorney Jennifer Madsen to present Ordinance 2025-O-04, Regarding the Licensing of Businesses. The Town Manager noted two scrivener errors related to a repeat of section 5 and a note mentioning the Town of Grand Lake. Prior to second reading, staff will edit the ordinance to adjust the numbering and change it to Town of Keystone.

Councilmember Davis moved to approve on first reading Ordinance 2025-O-04, with the following changes to be made prior to second reading: clarify language regarding exemption of hospital, add the descriptor of short-term to minor operated business definition, and adding an effective date of July 1, 2025. Councilmember Sullivan seconded.

On roll call, the result was:

Ayes: Councilmember Davis, Councilmember Hagenow, Councilmember Kerr, Councilmember Parmet, Councilmember Sullivan, Mayor Riley (6)

Nays: (0)

Absent: Councilmember Thisted (1)

The motion was approved, and Ordinance 2025-O3 was approved on first reading with the proposed changes to be made for second reading. A public hearing and second reading was set for February 25, 2025.

B. RESOLUTIONS

1. Resolution 2025-07, A Resolution of Town Council of the Town of Keystone, Colorado, Approving a Supplemental Budget & Appropriation for the Town of Keystone, Colorado, for the Calendar Year 2025

Mayor Riley recognized Town Manager John Crone and Town Finance Director Heike Fawkes to present Resolution 2025-07, Approving a Supplemental Budget & Appropriation for the Town of Keystone, Colorado, for the Calendar Year 2025.

Following the staff presentation, Mayor Riley opened the floor for public comment on Resolution 2025-07.

Seeing no members of the public wishing to speak, Mayor Riley closed the public hearing.

Councilmember Davis moved to approve Resolution 2025-07.
Councilmember Sullivan seconded.

On roll call, the result was:

Ayes: Councilmember Davis, Councilmember Hagenow,
Councilmember Kerr, Councilmember Parmet, Councilmember Sullivan,
Mayor Riley (6)

Nays: (0)

Absent: Councilmember Thisted (1)

The motion passed, and Resolution 2025-07 was approved.

C. OTHER

VI. PLANNING MATTERS

VII. REPORT OF TOWN MANAGER AND STAFF

The SE Group will be in town for a site visit on February 25th, 2025, and will meet with Town Staff and community members. Colorado Department of Transportation has indicated that there will not be a split of the Intermountain Transportation Planning Region at this time. At the Mayors, Managers, and Commissions meeting, other local municipalities have discussed taking action in the near future to address issues with a natural gas pipeline. The pipeline ends within Breckenridge and

possible legal intervention may take up to \$180,000. Staff will provide updates at an upcoming council meeting. The Town Manager has had his first meeting with the Joint Police Chief and there has been police presence in the Town of Keystone. There are incoming updates about the maintenance medians on Highway 6. The Manager has an upcoming meeting with Shannon Buhler, the General Manager of Keystone Resort. The Finance Director, Heike Fawkes, has developed an appropriate compromise for lodging tax collection and reporting with the larger property management companies. The Manager attended the Colorado Association of Ski Towns and found a lot of value in speaking with other ski communities. The Town will be hosting an open house on February 21, 2025, at 2:00 p.m. to celebrate the Town's first anniversary.

VIII. REPORT OF MAYOR AND COUNCIL

Councilmember Hagenow provided an update on the most recent Coffee with Council event. There were discussions about fire mitigation, community development notices, and potential additional advertisements about public comment opportunities.

Mayor Riley reported that he had a meeting with Shannon Buhler from Keystone Resort to discuss more involvement and collaboration between the resort and the Town.

Councilmember Sullivan provided an update on discussions with the U.S. Postal Service Board and efforts to receive a new zip code. Discussions have been postponed to a meeting in May. He secured members for the next Coffee with Council meeting on March 3, 2025, at 9:00 a.m.

Councilmember Kerr provided an update on the Summit County Transit Board and discussed the impact of federal government grant freezes on the Summit Stage operations.

IX. OTHER MATTERS (Town Manager/Mayor/Councilmember may bring up items on other matters that are not on the agenda)

Councilmember Kerr requested that a policy for accepting contributions and in kind donations for the Town be considered at a future meeting.

Councilmember Parmet requested that the Town continue efforts to become a Dark Sky certified community.

X. SCHEDULED MEETINGS

XI. EXECUTIVE SESSION

XII. ADJOURNMENT

Seeing no further business to discuss, the meeting was adjourned at 8:41 p.m.