

Town of Keystone
Town Council Regular Meeting
Minutes
February 27, 2024 at 7:00 p.m.
1628 Sts John Rd
Keystone, CO 80435

I. CALL TO ORDER, ROLL CALL

Mayor Riley called the meeting to order at 7:00 p.m. The roll being called it was found there were present and participating at that time the following members: Councilmember Gretchen Davis, Councilmember Sarah Keel, Councilmember Carol Kerr, Councilmember Dan Sullivan, Councilmember Valerie Thisted, and Mayor Ken Riley. The following member was found absent: Councilmember Aaron Parmet (excused).

II. APPROVAL OF AGENDA

The agenda was approved as presented.

III. COMMUNICATIONS TO COUNCIL

Mayor Riley opened the floor for public comment. Seeing no members of the public wishing to speak, Mayor Riley closed the public comment period.

IV. CONSENT AGENDA

A. FIRST READING OF ORDINANCES -- NONE

B. RESOLUTIONS --NONE

C. MEETING MINUTES – February 13, 2024, Regular meeting, and February 20, 2024, Special meeting

Mayor Riley read the consent agenda into the record. Councilmember Thisted moved to approve the consent agenda as presented. Councilmember Davis seconded. The motion passed unanimously, and the consent agenda was approved.

V. CONTINUED BUSINESS

**A. CONSIDERATION OF ORDINANCES (SECOND READING/PUBLIC HEARING) -
- NONE**

B. RESOLUTIONS

1. Resolution 2024-25 Approving Employer Opt-out of FAML I

Mayor Riley recognized Town Attorney Jennifer Madsen to introduce Resolution 2024-25 Approving Employer Opt-Out of FAML I.

Councilmember Keel moved to approve Resolution 2024-25 Approving Employer Opt-Out of FAML I. Councilmember Davis seconded. The motion passed unanimously, and Resolution 2024-25 was adopted.

2. Resolution 2024-26 Approving CRA Contract

Mayor Riley introduced Resolution 2024-26 Approving CRA Contract.

Councilmember Sullivan moved to approve Resolution 2024-26 Approving CRA contract. Councilmember Davis seconded. The motion passed unanimously, and Resolution 2024-26 was adopted.

3. Resolution 2024-27 Amendment to Accountant Contract

Mayor Riley recognized Councilmember Sullivan and Town Attorney Jennifer Madsen to introduce Resolution 2024-27 Amendment to Accountant Contract.

Councilmember Sullivan moved to approve Resolution 2024-27. Councilmember Thisted seconded. The motion passed unanimously, and Resolution 2024-27 was adopted.

C. OTHER

1. Discussion of Process for Hiring Town Manager

The Town Council announced the four finalists for the Town Manager position, John Crone, Robert Evans, Ashley Macdonald, and James Mann. The Council will host an evening event open to the public for the evening of March 6, at 6:00 p.m. to meet the candidates. Formal interviews before the Council were scheduled to take place on March 7th during the day.

VI. PLANNING MATTERS -- NONE

VII. REPORT OF TOWN MANAGER AND STAFF

VIII. REPORT OF MAYOR AND COUNCIL

Mayor Riley reported that Councilmember Parmet's absence this evening should be excused, as he notified Council in advance. Mayor Riley indicated that moving forward Councilmembers should notify the Mayor of any upcoming absences and then absences may be approved on the consent agenda for a Town Council meeting.

IX. OTHER MATTERS (Town Manager/Mayor/Councilmember may bring up items on other matters that are not on the agenda)

Council directed interim Town Manager Gary Martinez to determine a list of countywide, regional, and statewide organizations for the Town of Keystone to identify members for.

Council identified a plan to transfer an e-mail communications list from the Keystone Incorporation Committee to the Town. Council directed staff to implement a public sign-in sheet for meetings, identify opportunities to promote the e-mail list, and to work on transitioning any necessary information from the Incorporate Keystone website.

Interim Town Manager Gary Martinez offered an update on the process for paying invoices with the Town's accounting firm.

X. SCHEDULED MEETINGS

XI. EXECUTIVE SESSION

XII. ADJOURNMENT

Seeing no further business, Mayor Riley adjourned the meeting at 8:15 p.m.

Madeline Sieb

Town Clerk