



Keystone Town Council Minutes

A Regular Meeting of the Keystone Town Council was held on March 11, 2025, at 7:00 p.m. at 1628 Sts. John Rd, Keystone, CO 80435. Full and timely notice of the meeting had been posted, and a quorum of the body was present.

I. CALL TO ORDER, ROLL CALL

Mayor Riley called the meeting to order at 7:02. p.m. The roll was called, and it was found there were present and participating at that time the following members: Councilmember Jonathan Hagenow, Councilmember Carol Kerr, Councilmember Dan Sullivan, Councilmember Valerie Thisted, and Mayor Ken Riley. The following members were absent: Councilmember Aaron Parmet.

II. APPROVAL OF AGENDA

Mayor Riley presented the agenda.

Councilmember Hagenow moved to approve the agenda as presented.

By voice vote, the motion passed unanimously, and the agenda was approved as presented.

III. PROCLAMATION HONORING THE SERVICE OF GRETCHEN DAVIS

Mayor Riley recognized Town Clerk Madeleine Sielu to read the Proclamation Honoring the Service of Gretchen Davis into the record.

Mayor Riley recognized Town Manager John Crone to present on the Proclamation.

Councilmember Thisted moved to approve the Proclamation. Councilmember Sullivan seconded.

By hand vote, the motion passed unanimously, and the Proclamation was approved.

IV. COMMUNICATIONS TO COUNCIL

Mayor Riley opened the floor for public comment.

Seeing no members of the public wishing to speak, Mayor Riley closed the floor for public comment.

V. CONSENT

A. FIRST READING OF ORDINANCES

B. RESOLUTIONS

- 1. Resolution 2025-10, A Resolution of Town Council of the Town of Keystone, Colorado, Approving a Subdivision Improvements Agreement (“SIA”) for Alcove Townhomes, A Resubdivision of Lot 3AR, Keystone Base I, Filing No. 2, Located at 116 River Run Road**

C. MEETING MINUTES

- 1. February 25, 2025 – Meeting Minutes**

D. EXCUSED ABSENCES

E. OTHER

- 1. TOK25-003: Class 2 Sign Permit for Lakeside Café, located at 22101 US Highway 6**

Mayor Riley presented the consent agenda.

Councilmember Kerr moved to approve the consent agenda as presented. Councilmember Hagenow seconded.

By voice vote, the motion passed, and the consent agenda was approved as presented.

VI. DISCUSSION

A. CONSIDERATION OF ORDINANCES (SECOND READING/PUBLIC HEARING)

1. Ordinance 2025-O-05, An Ordinance of Town Council of the Town of Keystone, Colorado, Amending Ordinance 2024-O-14 Regarding the Remittance of Lodging Tax

Mayor Riley recognized Town Clerk Madeleine Sielu to read the title of Ordinance 2025-O-05, Amending Ordinance 2024-O-14, Regarding the Remittance of Lodging Tax into the record.

Mayor Riley recognized Town Manager John Crone and Town Finance Director Heikela Fawkes to present the ordinance.

Following staff presentations and questions, Mayor Riley opened the floor for public comment on Ordinance 2025-O-05.

Seeing no members of the public wishing to speak, Mayor Riley closed the floor for public comment.

Councilmember Sullivan moved to approve Ordinance 2025-O-05, Amending Ordinance 2024-O-014, Regarding the Remittance of Lodging Tax. Councilmember Hagenow seconded.

On roll call, the result was:

Ayes: Councilmember Hagenow, Councilmember Kerr, Councilmember Sullivan, Councilmember Thisted, Mayor Riley (5)

Nays: (0)

Absent: Councilmember Parmet (1)

The motion passed, and Ordinance 2025-O-05 was approved.

2. Ordinance 2025-O-6, An Ordinance of Town Council of the Town of Keystone, Colorado, Regarding Wildlife-Proof Refuse Containers and the Feeding of Wildlife

Mayor Riley recognized Town Clerk Madeleine Sielu to read the title of Ordinance 2025-O-06, Regarding Wildlife-Proof Refuse Containers and the Feeding of Wildlife.

Mayor Riley recognized Town Manager John Crone to present the ordinance.

Following staff presentations and questions, Mayor Riley opened the floor for public comment on Ordinance 2025-O-06.

Steve Martin from Elk Crossing spoke regarding the requirement for roofs on enclosures.

Seeing no further members of the public wishing to speak, Mayor Riley closed the floor for public comment.

Councilmember Hagenow moved to approve Ordinance 2025-O-06, Regarding Wildlife-Proof Refuse Containers and the Feeding of Wildlife. Councilmember Sullivan seconded.

On roll call, the result was:

Ayes: Councilmember Hagenow, Councilmember Kerr, Councilmember Sullivan, Councilmember Thisted, Mayor Riley (5)

Nays: (0)

Absent: Councilmember Parmet (1)

The motion passed, and Ordinance 2025-O-06 was approved.

B. RESOLUTIONS

1. Resolution 2025-08, A Resolution of Town Council of the Town of Keystone, Colorado, Adopting Town of Keystone Business License Fee Schedule 2025-2026

Mayor Riley recognized Town Manager John Crone to introduce Resolution 2025-08, Adopting Town of Keystone Business License Fee Schedule 2025-2026.

Councilmember Thisted moved to approve Resolution 2025-08, Adopting Town of Keystone Business License Fee Schedule with an amendment to strike all references to 2025-2026. Councilmember Sullivan seconded.

On roll call, the result was:

Ayes: Councilmember Hagenow, Councilmember Kerr, Councilmember Sullivan, Councilmember Thisted, Mayor Riley (5)

Nays: (0)

Absent: Councilmember Parmet (1)

The motion passed, and Resolution 2025-08 was approved as amended.

2. Resolution 2025-09, A Resolution of Town Council of the Town of Keystone, Colorado, Approving an Intergovernmental Agreement for the Intermountain Transportation Planning Region

Mayor Riley recognized Town Manager John Crone to present Resolution 2025-09, Approving an Intergovernmental Agreement for the Intermountain Transportation Planning Region.

Councilmember Kerr moved to approve Resolution 2025-09, Approving an Intergovernmental Agreement for the Intermountain Transportation

Planning Region. Councilmember Hagenow seconded.

By hand vote, the motion passed unanimously, and Resolution 2025-09 was approved.

C. OTHER

VII. PLANNING MATTERS

VIII. REPORT OF TOWN MANAGER AND STAFF

The Town Manager and Community Development Director provided an update on the efforts of the Rural Technical Assistance Program (RTAP) grant award project. This project is coordinated by graduate students in conjunction with the community. The RTAP project is a complement to the comprehensive planning process; however, it is separate from the full-scale comprehensive plan that the town is contracting with the SE Group to create. Community members are invited to a community visioning session for this project on March 12th and 13th. The outreach for the comprehensive plan sessions will be voluminous and repetitive, offering community members ample opportunities to engage in the process.

The Town Manager reported that Keystone Resort is scheduled to close April 7th. The Town will be participating in the countywide clean up days on May 31, 2025, and more information will come out in the coming weeks. The Town Manager has had productive conversations with Vail Resorts and the COO of Keystone, Shannon Buhler. Buhler will attend a future council meeting to provide an update on mountain operations and the relationship between the Town and the resort. Staff are continuing efforts to identify and work on community trail systems. Staff have had conversations with Excel Energy. Summit County Sheriff's Office is working on an emergency evacuation plan and seeking public input. Negotiations have started on the potential purchase of building and land.

IX. REPORT OF MAYOR AND COUNCIL

Councilmember Sullivan is continuing to work with the postmaster to advocate for a new zip code for the Town of Keystone. The U.S. Postmaster General recently

resigned, which may delay federal approval or consideration of the request. The Mayor and Town Manager have reached out to congressional contacts to continue advocating for this issue.

Councilmember Kerr provided a brief legislative update about items other Colorado Association of Ski Town members have advocated for.

Mayor Riley reported that the National Brotherhood of Snowsports event was a successful week with more than 2000 registered attendees.

X. OTHER MATTERS (Town Manager/Mayor/Councilmember may bring up items on other matters that are not on the agenda)

XI. SCHEDULED MEETINGS

XII. EXECUTIVE SESSION

Mayor Riley moved to enter Executive Session pursuant to CRS sec. 24-6-402(4)(b) and (e)(I) to discuss matters that may be subject to negotiation, develop strategies for negotiation, or to instruct negotiators and to receive legal advice related to the purchase of a property. Councilmember Hagenow seconded.

By voice vote, the motion passed unanimously, and the Council entered Executive Session at 8:27 p.m.

The Executive Session concluded at 9:00 p.m.

XIII. ADJOURNMENT

Seeing no further business to conduct, Mayor Riley adjourned the meeting at 9:00 p.m.

Signed and submitted by Town Clerk, Madeleine Sielu:
