



## **Keystone Town Council Agenda**

A Regular Meeting of the Keystone Town Council was held on April 8, 2025, at 4:00 p.m. at 1628 Sts. John Rd, Keystone, CO 80435. Full and timely notice of the meeting had been posted, and a quorum of the body was present.

### **I. CALL TO ORDER, ROLL CALL**

Mayor Riley called the meeting to order at 4:03 p.m. The roll was called, and it was found there were present and participating at that time the following members: Councilmember Jonathan Hagenow, Councilmember Carol Kerr, Councilmember Aaron Parmet, Councilmember Dan Sullivan, Councilmember Valerie Thisted, and Mayor Ken Riley.

### **II. APPROVAL OF AGENDA**

Mayor Riley presented the agenda.

Councilmember Sullivan moved to approve the agenda as presented.

Councilmember Parmet seconded.

By voice vote, the motion passed unanimously, and the agenda was approved as presented.

### **III. KEYSTONE RESORT UPDATE**

Mayor Riley recognized Town Manager John Crone to introduce Shannon Buhler, Vice President and General Manager of Keystone Resort, to provide a winter operations update.

#### **IV. TOWN COUNCIL MEMBER VACANCY**

##### **A. COUNCIL MEMBER VACANCY INTERVIEWS**

###### **1. Interview of Applicant Steve Cain**

Mayor Riley recognized applicant Steve Cain, and the Town Council conducted an interview of the applicant.

###### **2. Interview of Applicant Elle B Wilson**

Mayor Riley recognized applicant Elle B Wilson, and the Town Council conducted an interview of the applicant.

###### **3. Interview of Applicant Steve Martin**

Mayor Riley recognized applicant Steve Martin, and the Town Council conducted an interview of the applicant.

##### **B. NOMINATION OF CANDIDATES AND VOTING**

Councilmember Thisted nominated Steve Martin to fill the vacancy on Town Council. Councilmember Hagenow nominated Elle B Wilson to fill the vacancy on Town Council. Councilmember Kerr nominated Steve Cain to fill the vacancy on Town Council.

Councilmembers conducted a vote by paper ballot of which nominee would fill the vacancy on Town Council. The paper ballots will be on file in the office of the Town Clerk, attached to these minutes.

Mayor Riley asked the Town Clerk to read the results of the paper ballots. All six Town Councilmembers voted to select Steve Martin to fill the vacancy on Town Council.

**C. Resolution 2025-12, A Resolution of Town Council of the Town of Keystone, Colorado, Appointing an Individual to Fill a Councilmember Vacancy on Town Council**

Councilmember Sullivan moved to approve Resolution 2025-12, Appointing an Individual to Fill a Councilmember Vacancy on Town Council and Appointing Steve Martin. Councilmember Parmet seconded.

On roll call, the result was:

Ayes: Councilmember Hagenow, Councilmember Kerr, Councilmember Parmet, Councilmember Sullivan, Councilmember Thisted, Mayor Riley (6)

Nays: (0)

Absent: (0)

The motion passed, and Resolution 2025-12, Appointing Steve Martin was approved.

**D. Oath of Office**

Mayor Riley recognized Steve Martin, and Mr. Martin indicated his intention to resign from the Snake River Water District Board and the Snake River Planning Commission.

Mayor Riley swore Steve Martin into the office of Town Councilmember.

Following conclusion of the oath, Town Council recessed at 6:03 p.m. Mayor Riley reconvened the meeting at 6:33 p.m.

**V. COMMUNICATIONS TO COUNCIL**

Mayor Riley opened the floor for public comment.

Seeing no members of the public wishing to speak, Mayor Riley closed the floor for public comment.

Following the conclusion of the public comment period, Mayor Riley made the recommendation to move discussion items after the conclusion of the business items.

Councilmember Hagenow moved to handle discussion items at the conclusion of the business items. Councilmember Parmet seconded.

By voice vote, the motion passed unanimously, and the agenda was amended.

## **VI. CONSENT**

### **A. FIRST READING OF ORDINANCES**

### **B. RESOLUTIONS**

### **C. MEETING MINUTES**

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### **D. EXCUSED ABSENCES**

### **E. OTHER**

- 1. TOK25-004: Class 2 Site Plan Modification – Snake River Water District (SRWD) Base II Chlorine and Soda Ash Improvements**
- 2. TOK24-017: Class 2 Sign Permit for Steep & Snowbird at River Run, located at 195 River Run Road, Black Bear Lodge Units B2, B3, B5**

Mayor Riley presented the consent agenda.

Councilmember Kerr moved to approve the consent agenda.

Councilmember Sullivan seconded.

By voice vote, the motion passed unanimously, and the consent agenda was approved as presented.

## **VII. BUSINESS**

### **A. CONSIDERATION OF ORDINANCES**

**1. [Second Reading & Public Hearing] Ordinance 2025-O-07, An Ordinance of Town Council of the Town of Keystone, Colorado, Regarding the Regulation of Nuisances Within the Town of Keystone**

Mayor Riley recognized Town Clerk Madeleine Sielu to read the title of Ordinance 2025-O-07, An Ordinance of Town Council of the Town of Keystone, Colorado, Regarding the Regulation of Nuisances within the Town of Keystone into the record.

Mayor Riley opened the Public Hearing.

Mayor Riley recognized Town Manager to present Ordinance 2025-O-07, Regarding the Regulation of Nuisances within the Town of Keystone.

Mayor Riley opened the floor for public comment.

Seeing no members of the public wishing to speak, Mayor Riley closed the floor for public comment.

Councilmember Sullivan moved to approve Ordinance 2025-O-07.  
Councilmember Hagenow seconded.

On roll call, the result was:

Ayes: Councilmember Hagenow, Councilmember Kerr, Councilmember Martin, Councilmember Parmet, Councilmember Sullivan, Councilmember Thisted, Mayor Riley (7)

Nays: (0)

Absent: (0)

The motion passed, and Ordinance 2025-O-07 was adopted.

**2. [First Reading] Ordinance 2025-O-08, An Ordinance of Town Council of the Town of Keystone, Colorado, Amending the Town Liquor Code and Ordinance 2024-O-03 and Allowing for Administrative Approval of Certain Applications**

Mayor Riley recognized Town Manager John Crone and Town Attorney Jennifer Madsen to present Ordinance 2025-O-08, Amending the Town Liquor Code and Ordinance 2024-O-03 and Allowing for Administrative Approval of Certain Applications.

Councilmember Kerr moved to table discussion of Ordinance 2025-O-08 for one year. The motion died on the floor for lack of second.

Councilmember Sullivan moved to approve Ordinance 2025-O-08 on first reading. Councilmember Thisted seconded.

Councilmember Hagenow offered an amendment to Councilmember Sullivan's motion to approve Ordinance 2025-O-08 on first reading with the following changes made before second reading: 1) a requirement that the Town Manager provide a report of administrative approvals to the Town Council; and 2) If 3 or more comments in opposition to the amendment were received in response to an application, a public hearing must be held before Town Council.

The body accepted Councilmember Hagenow's amendment to the motion as a friendly amendment.

Mayor Riley called the question on the motion as amended.

On roll call, the result was:

Ayes: Councilmember Hagenow, Councilmember Martin, Councilmember Parmet, Councilmember Sullivan, Councilmember Thisted, Mayor Riley (6)

Nays: Councilmember Kerr (1)

Absent: (0)

The motion passed, and Ordinance 2025-O-08 was approved on first reading, with the proposed changes. Public hearing and second reading of the Ordinance were scheduled for April 27, 2025.

**B. RESOLUTIONS – NONE**

**C. OTHER – NONE**

**VIII. DISCUSSION**

**A. DISCUSSION OF PROPOSED DRAFT NOISE ORDINANCE**

Mayor Riley recognized Town Manager John Crone to present the proposed draft noise ordinance.

**B. DISCUSSION OF PROPOSED DRAFT ANIMAL CONTROL POLICY**

Discussion on this item was continued to the next work session.

**C. DISCUSSION OF PROPOSED DRAFT DONATION POLICY**

Mayor Riley recognized Town Manager John Crone and Town Attorney Jennifer Madsen to present the proposed draft donation policy.

**D. DISCUSSION OF SHORT-TERM RENTAL OUTREACH PLAN**

Mayor Riley recognized Town Manager John Crone and Town Clerk Madeleine Sielu to present the proposed Short-Term Rental Outreach plan.

**IX. PLANNING MATTERS**

**X. REPORT OF TOWN MANAGER AND STAFF**

Town Manager reported that the evening Coffee with Council is still being evaluated. The Clerk's Office is working on website updates and phase two of the Blue Vector

project. Public Works is working on identifying potholes for filling. Summit County has agreed to plow the recreation path through the Town of Keystone for \$600. Benisch is coming next week to do a road inventory. Community Development is working with Councilmember Sullivan on mailboxes. Estimated costs for the Brightwood sidewalk should be finalized in the next week. Summit Stage's micro transit project has been put on hold at this time due to funding issues. Town Staff will begin work on outreach and recruitment for the Business Advisory Committee in May & June. The Manager met with Colorado Parks and Wildlife about a possible grant opportunity for wildlife proof refuse containers. Summit County has requested municipalities to consider returning municipal road and bridges funds due to funding cuts. New Area Median Income numbers have been released, and the Summit County Housing Authority will be hosting an emergency meeting in the next week to discuss the rise. The Town Council retreat will be hosted on April 17, 2025, at 9:00 a.m.

#### **XI. REPORT OF MAYOR AND COUNCIL**

Councilmember Hagenow provided an update on Keystone Resort's community day, which he attended with the Town Manager and Mayor. He expressed a desire for the Town to continue participating and increasing presence at future events like this.

Councilmember Kerr reported on April's Coffee with Council. Five community members were present and there was a good discussion about several issues including communications, traffic safety, traffic lights, and other issues important to community members.

Mayor Riley reported that the Summit School District is the highest paying district in rural Colorado. He also attended the April Coffee with Council with Councilmember Kerr.

#### **XII. OTHER MATTERS (Town Manager/Mayor/Councilmember may bring up items on other matters that are not on the agenda)**

Councilmember Hagenow requested an update at a future meeting on the Brightwood sidewalk.



Councilmember Kerr requested an update at a future meeting on the National Repertory Orchestra performances in Keystone.

**XIII. SCHEDULED MEETINGS**

**XIV. EXECUTIVE SESSION**

**XV. ADJOURNMENT**

Seeing no further business, Mayor Riley adjourned the meeting at 9:23 p.m.

Signed and submitted by Town Clerk, Madeleine Sielu:

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