

Town of Keystone
Town Council Regular Meeting
April 9, 2024 at 7:00 p.m.
1628 Sts John Rd
Keystone, CO 80435

I. CALL TO ORDER, ROLL CALL

Mayor Riley called the meeting to order at 7:01 p.m. The roll being called it was found there were present and participating at that time the following members: Councilmember Gretchen Davis, Councilmember Sarah Keel, Councilmember Carol Kerr, Councilmember Aaron Parmet, Councilmember Dan Sullivan, Councilmember Valerie Thisted, and Mayor Ken Riley.

II. APPROVAL OF AGENDA

The agenda was approved as presented.

III. COMMUNICATIONS TO COUNCIL

Mayor Riley opened the floor for public comment. Seeing no members of the public wishing to speak, Mayor Riley closed the public comment period.

IV. CONSENT AGENDA

A. FIRST READING OF ORDINANCES –

1. Ordinance 2024-O-06, An Ordinance of the Town Council of the Town of Keystone, Colorado, Adopting the Zone District Map for the Town of Keystone and Declaring an Emergency

B. RESOLUTIONS -- NONE

- C. **MEETING MINUTES** – March 26, 2024, regular meeting

D. EXCUSED ABSENCES –

1. Aaron Parmet – April 9, 2024

Councilmember Sullivan moved to approve the consent agenda as presented. Councilmember Thisted seconded. The motion passed unanimously, and the consent agenda was approved.

V. DISCUSSION

A. LOCAL LIQUOR LICENSING AUTHORITY MATTERS

Chair Riley convened the Keystone Local Liquor Licensing Authority. The roll being called it was found there were present and participating at that time the following members: Authority member Gretchen Davis, Authority member Sarah Keel, Authority member Carol Kerr, Authority member Aaron Parmet, Authority member Dan Sullivan, Authority member Valerie Thisted, and Chair Ken Riley.

1. Liquor License Renewal for SPS Liquors Inc. Summit Liquors; Retail Liquor Store; Chris Forbes; located at 21801 HWY 6, Keystone, CO

Chair Riley recognized Summit County Clerk and Recorder, Taryn Power, to introduce the item and answer any questions.

Authority member Sullivan moved to approve the liquor license renewal for Summit Liquors. Authority member Davis seconded. The motion passed unanimously, and the renewal application was approved.

2. Liquor License Renewal for Keystone Coffee Company LLC dba Steep; Brew Pub; Justine Slezak; located 23110 US Highway 6, Units 13-15, Keystone, CO

Chair Riley recognized Summit County Clerk and Recorder, Taryn Power, to introduce the item and answer any questions.

Authority member Davis moved to approve the liquor license renewal for Steep. Authority member Parmet seconded. The motion passed unanimously, and the renewal application was approved.

3. Liquor License Renewal for Lakeside Pizza Pub LLC dba Lakeside Pizza & Pub; Tavern; Jeff Lawson; located at 22080 US Highway 6, Unit #L3, Keystone, CO

Chair Riley recognized Summit County Clerk and Recorder, Taryn Power, to introduce the item and answer any questions.

Authority member Sullivan moved to approve the liquor license renewal for Lakeside Pizza. Authority member Davis seconded. The motion passed unanimously, and the renewal application was approved.

4. Liquor License Renewal for Keystone Neighbourhood Company dba Keystone Neighbourhood Company; Optional Premises; Maja Russer; located at 140 Ida Belle Dr., Ste. F4, Keystone, CO

Chair Riley recognized Summit County Clerk and Recorder, Taryn Power, to introduce the item and answer any questions.

Authority member Sullivan moved to approve the liquor license renewal for Keystone Neighbourhood Company. Authority member Davis seconded. The motion passed unanimously, and the renewal application was approved.

5. Liquor License Change of Manager for Keystone Food & Beverage Company dba Keystone Lodge & Spa; Hotel & Restaurant; Brian Friedman; located at 22101 US Hwy 6, Keystone, CO

Chair Riley recognized Summit County Clerk and Recorder, Taryn Power, to introduce the item and answer any questions. Town Attorney, Jennifer Madsen, clarified that no formal action was required on this item.

6. Liquor License Change of Manager for Keystone Food & Beverage Company dba Ski Tip Lodge; Hotel & Restaurant; Michael Brett Bynum; located at 0764 Montezuma Rd., Keystone, CO

Chair Riley recognized Summit County Clerk and Recorder, Taryn Power, to introduce the item and answer any questions. Town Attorney, Jennifer Madsen, clarified that no formal action was required on this item.

Seeing no further business for the Keystone Local Liquor Licensing Authority, Chair Riley adjourned the meeting and returned to the regular Town Council meeting at 7:22 p.m.

B. CONSIDERATION OF ORDINANCES (SECOND READING/PUBLIC HEARING) –

1. Ordinance 2024-O-03, An Ordinance of Town Council of the Town of Keystone, Colorado, Regulating the Licensing of the Distribution and Sale of Alcoholic Beverages

Mayor Riley recognized Town Clerk Maddy Sielu to introduce Ordinance 2024-O-03, An Ordinance of Town Council of the Town of Keystone, Colorado, Regulating the Licensing of the Distribution and Sale of Alcoholic Beverages.

Councilmember Davis moved to approve Ordinance 2024-O-03, Regulating the Licensing of the Distribution and Sale of Alcoholic Beverages. Councilmember Kerr seconded.

On roll call, the result was:

Ayes: Councilmember Davis, Councilmember Keel, Councilmember Kerr, Councilmember Parmet, Councilmember Sullivan, Councilmember Thisted, Mayor Riley (7)

Nays: None (0)

Absent: None (0)

Ordinance 2024-O-03 was adopted.

2. Ordinance 2024-O-04, An Ordinance of Town Council of the Town of Keystone, Colorado, Regulating the Licensing of the Distribution and Sale of Tobacco Products

Mayor Riley recognized Town Clerk Maddy Sielu to introduce Ordinance 2024-O-04, An Ordinance of Town Council of the Town of Keystone, Colorado, Regulating the Licensing of the Distribution and Sale of Tobacco Products.

Councilmember Thisted moved to approve Ordinance 2024-O-04, Regulating the Licensing of the Distribution and Sale of Tobacco Products. Councilmember Kerr seconded.

On roll call, the result was:

Ayes: Councilmember Davis, Councilmember Keel, Councilmember Kerr, Councilmember Parmet, Councilmember Sullivan, Councilmember Thisted, Mayor Riley (7)

Nays: None (0)
Absent: None (0)

Ordinance 2024-O-04 was adopted.

C. RESOLUTIONS –

1. Resolution 2024-31, A Resolution of Town Council of the Town of Keystone, Colorado, Authorizing Execution of a Master Services Agreement, Statement of Work, and Proposed Quote with All Copy Products, Inc. dba Verticomm

Mayor Riley recognized interim Town Manager Gary Martinez, Technology Advisory Group Member Rick Kerr, and representative of Verticomm Dillon Richards to present on Resolution 2024-31, A Resolution of Town Council of the Town of Keystone, Authorizing Execution of a Master Services Agreement, Statement of Work, and Proposed Quote with All Copy Products, Inc. dba Verticomm.

Councilmember Parmet moved to approve Resolution 2024-31, Authorizing Execution of a Master Services Agreement, Statement of Work, and Proposed Quote with All Copy Products, Inc. dba Verticomm. Councilmember Thisted seconded.

On roll call, the result was:

Ayes: Councilmember Davis, Councilmember Keel, Councilmember Kerr, Councilmember Parmet, Councilmember Sullivan, Councilmember Thisted, Mayor Riley (7)

Nays: None (0)
Absent: None (0)

Resolution 2024-31 was adopted.

2. Resolution 2024-32, A Resolution of Town Council of the Town of Keystone, Colorado, Approving Town Council Bylaws

Mayor Riley recognized Town Attorney, Jennifer Madsen, to introduce Resolution 2024-32, A Resolution of Town Council of the Town of Keystone, Colorado Approving Town Council Bylaws.

Councilmember Davis moved to approve Resolution 2024-32 Approving Town Council Bylaws. Councilmember Kerr seconded.

The motion passed unanimously, and Resolution 2024-32 was adopted.

D. OTHER -- NONE

VI. PLANNING MATTERS -- NONE

VII. REPORT OF TOWN MANAGER AND STAFF

Interim Town Manager, Gary Martinez, shared that he followed up with the Summit Combined Housing Authority on the Town of Keystone's request for membership. He expects to hear back from the SCHA on the request soon. He requested information from the Summit County Telecommunications Cooperative about membership and will report back to Town Council with more information at a future meeting. The Town manager also plans to begin work on the job descriptions for the Public Works Director and Assistant Planner.

VIII. REPORT OF MAYOR AND COUNCIL

IX. OTHER MATTERS (Town Manager/Mayor/Councilmember may bring up items on other matters that are not on the agenda)

X. SCHEDULED MEETINGS

XI. EXECUTIVE SESSION

Councilmember Sullivan moved to enter Executive Session pursuant to C.R.S. Section 24-6-402(4)(b) and C.R.S. Section 24-6-402(4)(e)(I) to receive legal advice related to the IGA with Summit County on transition services as well as to determine positions and instruct negotiators accordingly. Councilmember Davis seconded.

The motion passed unanimously, and Town Council recessed to enter Executive Session at 8:32 p.m.

The Executive Session concluded at 9:51 p.m.

XII. ADJOURNMENT

Seeing no further business, Mayor Riley adjourned the meeting at 9:52 p.m.



Town Clerk