



Keystone Town Council

Minutes

A Special Meeting of the Keystone Town Council was held on April 25, 2024, at 5:30 p.m. in Council Chambers at 1628 Sts John Road, Keystone, CO 80435. Full and timely notice of this meeting had been posted and a quorum was present.

I. CALL TO ORDER, ROLL CALL

Mayor Riley called the meeting to order at 5:30 p.m. The roll was called and it was found there were present and participating at that time the following members: Councilmember Gretchen Davis, Councilmember Carol Kerr, Councilmember Aaron Parmet, Councilmember Valerie Thisted, and Mayor Ken Riley. The following members were absent: Councilmember Sarah Keel (excused), Councilmember Dan Sullivan (excused).

II. APPROVAL OF AGENDA

Mayor Riley moved to add an additional item to the end of the agenda to discuss matters related to the Summit County Housing Authority and other council issues. Councilmember Kerr seconded. The motion passed unanimously.

Councilmember Thisted moved to approve the agenda as amended. Councilmember Davis seconded. The motion passed unanimously, and the agenda was approved as amended.

III. INTERVIEWS

1. INTERVIEWS OF PLANNING COMMISSION CANDIDATES

Mayor Riley recognized the following members of the public to speak before the council for interviews: Kathy Rogg, Tim Huiting, John Hagenow, Steve Jacobsen, David Koch, Peter Madland, Wendy Timm.

Following completion of the interview, Town Council entered a recess at 7:50. Town Council reconvened from their recess at 8:00 p.m.

IV. DISCUSSION

1. APPOINTMENT OF PLANNING COMMISSION MEMBERS

Mayor Riley opened the floor for nominations for appointments to the Planning Commission.

Councilmember Kerr moved to nominate the following people for appointments to the Planning Commission: Kathy Rogg, Melanie Woytash, Jon Hagenow, David Koch, Peter Madland, Tim Huiting, Steve Jacobsen, Wendy Timm, and Nick Bjugan.

Seeing no further nominations, Mayor Riley closed the floor for nominations.

The Council completed paper ballots for the four individuals to serve a three-year term on the Planning Commission. The paper ballots have been attached to these minutes for the record.

The Clerk announced the result of the vote for the four individuals to serve a three-year term on the Planning Commission as follows:

Peter Madland received 4 votes.
Jon Hagenow received 3 votes.
Kathy Rogg received 3 votes.
Wendy Timm received 3 votes.
Steve Jacobsen received 2 votes.
David Koch received 2 votes.
Nick Bjugan received 1 vote.
Tim Huiting received 1 vote.
Melanie Woytash received 1 vote.

Peter Madland, Jon Hagenow, Kathy Rogg, and Wendy Timm were selected to serve a three-year term on the Planning Commission.

The Council completed paper ballots for the three individuals to serve a two-year term on the Planning Commission. The paper ballots have been attached to these minutes for the record.

The Clerk announced the result of the vote for the three individuals to serve a two-year term on the Planning Commission as follows:

Tim Huiting received 4 votes.
David Koch received 4 votes.
Melanie Woytash received 4 votes.
Steve Jacobsen received 2 votes.
Nick Bjugan received 1 vote.
Tim Huiting, David Koch, and Melanie Woytash were selected to serve a

two-year term on the Planning Commission

The Council completed paper ballots for nominees to serve as alternates on the Planning Commission. Councilmembers could select up to two nominees. The paper ballots have been attached to these minutes for the record.

The Clerk announced the result of the vote for individuals to serve as alternates on the Planning Commission as follows:

Nick Bjugan received 3 votes.
Steve Jacobsen received 3 votes.

Nick Bjugan and Steve Jacobsen were selected as alternate members of the Planning Commission.

The Council completed paper ballots to determine which of the alternates would serve a three-year term as alternate. The paper ballots have been attached to these minutes for the record.

The Clerk announced the result of the vote for the alternate to serve a three-year term as follows:

Steve Jacobsen received three votes.
Nick Bjugan received two votes.

Steve Jacobsen was selected to serve as an alternate member of the Planning Commission for a 3-year term. Nick Bjugan was selected to serve as an alternate member of the Planning Commission for a 2-year term.

V. DISCUSSION OF SUMMIT COUNTY HOUSING AUTHORITY & OTHER COUNCIL MATTERS

Town Council discussed receipt of a letter from the Summit County Housing Authority indicating more information is needed before Keystone's membership can be fully considered. Town Council directed staff to write a letter in response to the Housing Authority requesting a face to face meeting to discuss the contents of the letter.

VI. ADJOURNMENT

Seeing no further business, Mayor Riley adjourned the meeting at 8:38 p.m.

Signed and submitted by Town Clerk, Madeleine Sielu: _____

