



Keystone Town Council

Minutes

A Regular Meeting of the Keystone Town Council was held on May 28, 2024, at 7:00 p.m. at 1628 Sts. John Rd, Keystone, CO 80435. Full and timely notice of this meeting had been posted and quorum was present.

I. CALL TO ORDER, ROLL CALL

Mayor Riley called the meeting to order at 7:02 p.m. The roll was called and it was found there were present and participating at that time the following members: Councilmember Gretchen Davis, Councilmember Sarah Keel, Councilmember Carol Kerr, Councilmember Aaron Parmet, Councilmember Dan Sullivan, Councilmember Valerie Thisted, and Mayor Ken Riley.

II. APPROVAL OF AGENDA

Councilmember Keel moved to approve the agenda as presented. Councilmember Davis seconded. The motion passed unanimously, and the agenda was approved as presented.

III. COMMUNICATIONS TO COUNCIL

Mayor Riley opened the floor for public comment.

Donald Jensen spoke on the process of Short-Term Rental Licensing in the Town of Keystone.

Seeing no further members of the public wishing to speak, Mayor Riley closed the public comment period.

IV. CONSENT AGENDA

A. FIRST READING OF ORDINANCES – NONE

B. RESOLUTIONS - NONE

C. MEETING MINUTES

1. May 14, 2024 – Meeting Minutes

D. EXCUSED ABSENCES

1. Carol Kerr, June 11, 2024 – Excused – Virtual Attendance

Mayor Riley read the consent agenda into the record. Councilmember Kerr asked that the record reflect her intention to attend the meeting on June 11, 2024, remotely.

Councilmember Thisted moved to approve the consent agenda.

Councilmember Sullivan seconded. The motion passed unanimously, and the consent agenda was approved.

V. DISCUSSION

A. CONSIDERATION OF ORDINANCES (SECOND READING/PUBLIC HEARING) – NONE

B. RESOLUTIONS

1. Resolution 2024-43, A Resolution of Town Council of the Town of Keystone, Colorado, Approving a Policy to Allow for Digital Signatures

Town Clerk Maddy Sielu introduced Resolution 2024-43, Approving a Policy to Allow for Digital Signatures.

Councilmember Davis moved to approve Resolution 2024-43. Councilmember Kerr seconded.

The motion passed unanimously, and Resolution 2024-43 was

approved.

2. Resolution 2024-44, A Resolution of Town Council of the Town of Keystone, Colorado, Approving Professional Services Agreement with BlueVector AI

Town Clerk Maddy Sielu introduced Resolution 2024-44, Approving Professional Services Agreement with BlueVector AI.

Councilmember Sullivan moved to approve Resolution 2024-44.
Councilmember Thisted seconded.

The motion passed unanimously, and Resolution 2024-44 was approved.

3. Resolution 2024-45, A Resolution of Town Council of the Town of Keystone, Colorado, Amending the Development Fee Schedule to Add Various Road and Bridge Fees

Community Development Director Lindsay Hirsh introduced Resolution 2024-45 Amending the Development Fee Schedule to Add Various Road and Bridge Fees.

Councilmember Kerr moved to approve Resolution 2024-45.
Councilmember Parmet seconded.

The motion passed unanimously, and Resolution 2024-45 was approved.

4. Resolution 2024-46, A Resolution of Town Council of the Town of Keystone, Colorado, Authorizing the Town of Keystone to Join with other Local Governments as a Participant in the Colorado Local Government Liquid Asset Trust to Pool Funds for Investment

Town Manager John Crone introduced Resolution 2024-46, Authorizing the Town of Keystone to Join with other Local Governments as a Participant in the Colorado Local Government Liquid Asset Trust to Pool Funds for Investment.

Councilmember Davis moved to approve Resolution 2024-46.
Councilmember Keel seconded.

The motion passed unanimously, and Resolution 2024-46 was approved.

C. OTHER –

1. Membership in Intermountain Transportation Planning Region

Town Manager John Crone provided an update on the Intermountain Transportation Planning Region (IMTPR). The State is still making determinations about whether to split the region. At this time, the IMTPR has asked jurisdictions to hold off on signing the intergovernmental agreement. They've indicated that a motion from Town Council would allow for membership until an updated intergovernmental agreement is finalized.

Councilmember Sullivan moved to designate the Town Manager or designee as the Town of Keystone's representative for the IMTPR.
Councilmember Parmet seconded.

Councilmember Davis moved to amend the motion to affirmatively indicate that the Town of Keystone would like to join the IMTPR and designate the Town Manager or designee as the Town of Keystone representative. Councilmember Parmet seconded. The motion to amend passed unanimously, and the amendment was approved.

The motion as amended passed unanimously, and the motion was approved as amended.

VI. PLANNING MATTERS

VII. REPORT OF TOWN MANAGER AND STAFF

Town Manager John Crone updated the Town Council on upcoming projects on Soda Ridge Rd. and Hwy 6 and indicated that staff would provide an update in an e-mail to the Town's e-mail list. He provided an update on the Town's work to paint over graffiti. He also indicated that staff planned to bring a social media policy, procurement policy, and nuisance ordinance to upcoming meetings.

VIII. REPORT OF MAYOR AND COUNCIL

Councilmember Sullivan shared that the Town would be recognized at the Colorado Municipal League Conference and be presented with a flag. Councilmember Kerr provided an update on the CML District dinner. Mayor Riley shared that he would be attending the Summit Roundup with Senator Hickenlooper and a meeting with Chris Sorensen before the next meeting. He also shared that the Town is expecting to hear back from the Summit County Housing Authority in late June, following their next meeting.

IX. OTHER MATTERS

Councilmember Thisted requested that staff provide a frequently asked questions page related to Short-Term Rentals on the Town website.

Councilmember Parmet asked that the staff continue to investigate additional options for enhancing the audio for Town Council meetings. He asked that the staff consider bringing forward information about the Dark Sky Certification process, noise ordinances, and bear safety.

X. SCHEDULED MEETINGS

