



# Keystone Town Council Minutes

A Regular Meeting of the Keystone Town Council was held on June 11, 2024, at 7:00 p.m. at 1628 Sts. John Rd, Keystone, CO 80435. Full and timely notice of this meeting had been posted and a quorum of the body was present.

## **I. CALL TO ORDER, ROLL CALL**

Mayor Riley called the meeting to order at 7:04 p.m. The roll was called, and it was found there were present and participating at that time the following members: Councilmember Gretchen Davis, Councilmember Sarah Keel, Councilmember Carol Kerr, Councilmember Aaron Parmet, Councilmember Dan Sullivan, and Mayor Riley. The following member was absent: Councilmember Valerie Thisted.

## **II. APPROVAL OF AGENDA**

Councilmember Parmet moved to approve the agenda as presented. Councilmember Sullivan seconded. The motion passed unanimously, and the agenda was approved as presented.

## **III. COMMUNICATIONS TO COUNCIL**

Mayor Riley opened the floor for public comment.

Larry Pruss spoke regarding concerns of enforcement of Short-Term Rental Regulations.

John Mullins spoke regarding business experiences and lessons that may be relevant to the Town's incorporation.

Paula Paul spoke regarding the experience of current Short-Term Rental regulations in Summit County.

Larry Pruss spoke regarding traffic concerns in the Town.

Seeing no further comments, Mayor Riley closed the floor for public comment.

**IV. CONSENT AGENDA**

**A. FIRST READING OF ORDINANCES**

- 1. Ordinance 2024-O-07, An Ordinance of Town Council of the Town of Keystone, Colorado, Adopting Short-Term Rental Regulations**
- 2. Ordinance 2024-O-08, An Ordinance of Town Council of the Town of Keystone Colorado, Amending Ordinance No. 2024-O-05, Town Of Keystone Land Use Code, And Declaring An Emergency**

**B. RESOLUTIONS – NONE**

**C. MEETING MINUTES**

- 1. May 28, 2024 – Meeting Minutes**

**D. EXCUSED ABSENCES**

**E. OTHER**

- 1. Accounts Payable List 4/16-5/23/2024**

Mayor Riley read the consent agenda into the record. Councilmember Kerr moved to remove Ordinance 2024-O-07 from the consent agenda for discussion.

Councilmember Parmet seconded.

By hand vote, the result was:

Ayes: Councilmember Carol Kerr (1)

Nays: Councilmember Gretchen Davis, Councilmember Sarah Keel, Councilmember Aaron Parmet, Councilmember Dan Sullivan, Mayor Riley (5)

Absent: Councilmember Valerie Thisted (1)

The motion failed, and Ordinance 2024-O-07 was not removed from the consent agenda.

Councilmember Parmet moved to approve the consent agenda as presented.

Councilmember Sullivan seconded. The motion passed unanimously, and the consent agenda was approved.

## V. DISCUSSION

### A. CONSIDERATION OF ORDINANCES (SECOND READING/PUBLIC HEARING) – NONE

### B. RESOLUTIONS

#### 1. **Resolution 2024-47, A Resolution of Town Council of the Town of Keystone, Colorado, Approving Reimbursement of Incorporation Expenses**

Mayor Riley indicated he had a conflict of interest in the matter of Resolution 2024-47, because of his role on the Incorporation Committee. Mayor Riley recognized Councilmember Sullivan as the chair and stepped out of the room.

Councilmember Sullivan assumed the role of chair.

Councilmember Davis identified for the record that she was involved in the Incorporation Committee but did not have a financial interest in the matter.

Town Manager John Crone and Town Attorney Jennifer Madsen introduced Resolution 2024-47, Approving Reimbursement of Incorporation Expenses.

Councilmember Parmet moved to approve Resolution 2024-47, Approving Reimbursement of Incorporation Expenses. Councilmember Keel seconded.

By hand vote, the result was:

Ayes: Councilmember Gretchen Davis, Councilmember Sarah Keel, Councilmember Carol Kerr, Councilmember Aaron Parmet, Councilmember Dan Sullivan (5)

Nays: (0)

Recusal: Mayor Ken Riley (1)

Absent: Councilmember Valerie Thisted (1)

Resolution 2024-47 was approved.

Mayor Riley returned to the meeting and resumed his position as chair.

**2. Resolution 2024-48, A Resolution of Town Council of the Town of Keystone, Colorado, Adopting a Travel Policy**

Town Manager John Crone and Town Attorney Jennifer Madsen introduced Resolution 2024-48, Adopting a Travel Policy.

Councilmember Davis moved to approve Resolution 2024-48, Adopting a Travel Policy. Councilmember Sullivan seconded.

The motion passed unanimously, and Resolution 2024-48 was approved.

**3. Resolution 2024-49, A Resolution of Town Council of the Town of Keystone, Colorado, Adopting a Town Purchasing Policy**

Town Manager John Crone and Town Attorney Jennifer Madsen introduced Resolution 2024-49, Adopting a Town Purchasing Policy.

Councilmember Davis moved to approve Resolution 2024-49, removing travel from unauthorized purchases in section E of the policy.

Councilmember Parmet seconded.

The motion passed unanimously, and Resolution 2024-49 passed with the proposed changes.

Town Manager John Crone explained that the adopted policy required Town Council approval for additional purchasing cards outside of the Town Manager. He indicated the Town would need purchasing cards for

the Town Clerk and the Public Works Director.

Councilmember Keel moved to allow purchasing cards for the Town Clerk and the Public Works Director. Councilmember Davis seconded.

The motion passed unanimously, and the Council approved the issuance of the additional purchasing cards.

### **C. OTHER –NONE**

#### **VI. PLANNING MATTERS – NONE**

#### **VII. REPORT OF TOWN MANAGER AND STAFF**

The Town Manager provided an update on work at the Brightwood construction site. He shared updates on meetings with Senator Hickenlooper, the Summit County Health Department, Verticomm, Summit County Mayors Managers and Commissioners meeting, Dave Rossi County Manager, Summit County Sheriff's Office, CIRSSA, and Employers Council.

He indicated that Keystone Resort opens for summer operations on June 20<sup>th</sup> and that the Resort was hosting a mountain clean up on June 14<sup>th</sup>. The Town is being recognized by the National Repertory Orchestra on June 29<sup>th</sup>. Members of the Keystone community are encouraged to attend. He anticipates bringing items on nuisance ordinances, debrucing, social media policy, additional IGAs, and opting into Prop 123 at upcoming meetings.

#### **VIII. REPORT OF MAYOR AND COUNCIL**

Councilmember Sullivan provided an update on efforts to expand postal services in Keystone.

Councilmember Kerr provided updates about the Summit County Chamber's intention to focus on reaching out to more local businesses in Keystone.

Mayor Riley provided updates on the Summit County Mayors Managers and

Commissioners meeting where countywide transportation issues were discussed. He indicated that the IMTPR will not be splitting. A tour of mountain operations at Keystone Resort is anticipated to occur on July 19<sup>th</sup>. Dillion and Frisco have both passed resolutions in support of the Town of Keystone's membership in the Summit County Housing Authority.

- IX. OTHER MATTERS**
- X. SCHEDULED MEETINGS**
- XI. EXECUTIVE SESSION**
- XII. ADJOURNMENT**

Seeing no further business to discuss, Mayor Riley adjourned the meeting at 8:29 p.m.

Signed and submitted by Town Clerk, Madeleine Sielu: Madeleine Sielu