



Keystone Town Council

Minutes

A Regular Meeting of the Keystone Town Council was held on on August 13, 2024, at 7:00 p.m. at 1628 Sts. John Rd, Keystone, CO 80435. Full and timely notice of this meeting had been posted, and a quorum of the body was present.

I. CALL TO ORDER, ROLL CALL

Mayor Riley called the meeting to order at 7:03 p.m. The roll was called, and it was found there were present and participating at that time the following members: Councilmember Gretchen Davis, Councilmember Carol Kerr, Councilmember Aaron Parmet, Councilmember Dan Sullivan, Councilmember Valerie Thisted, and Mayor Riley.

II. APPROVAL OF AGENDA

Mayor Riley presented the agenda.

Councilmember Davis moved to approve the agenda as presented. Councilmember Thisted seconded.

The motion passed unanimously, and the agenda was approved.

III. COMMUNICATIONS TO COUNCIL

Mayor Riley opened the public comment period.

Seeing no members of the public wishing to speak, Mayor Riley closed the floor for public comment.

IV. CONSENT AGENDA

A. FIRST READING OF ORDINANCES – NONE

B. RESOLUTIONS – NONE

C. MEETING MINUTES

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D. EXCUSED ABSENCES

E. OTHER

- 1. TOK24-003: Kindred Resort at Keystone – Class 2 Minor Site Plan Amendment for the following: Xcel Gas Meter Location; Changing Sliding Glass Doors; Remove Plaza Lift Add stem walls at SE Corner, Revise grading associated with an existing utility easement, Remove one existing light pole.**
- 2. TOK24-006: The Pines Building 10: Land Use Application – Class 2 – Site Plan Application for The Pines Building 10. The exterior remodel includes shingle, siding, and window replacements.**
- 3. TOK24-008: Ski and Tee Sign Permit Application – Class 2 – Sign Permit Application for Ski and Tee located at 100 Dercum Square Buffalo Lodge (Unit E-3)**

Mayor Riley presented the consent agenda.

Councilmember Thisted moved to approve the consent agenda as presented.

Councilmember Parmet seconded.

The motion passed, and the consent agenda was approved as presented.

V. DISCUSSION

A. CONSIDERATION OF ORDINANCES (SECOND READING/PUBLIC HEARING)

1. Ordinance 2024-O-10, An Ordinance of Town Council of the Town of Keystone, Colorado, Prescribing the Means of Publication for Enacting Local Legislation and Other Matters

Mayor Riley read the title of Ordinance 2024-O-10, Prescribing the Means of Publication for Enacting Local Legislation and Other Matters into the record.

Town Manager John Crone and Town Attorney Jennifer Madsen presented on the item.

Mayor Riley opened the floor for public comment. Seeing no members of the public wishing to speak, Mayor Riley closed the public comment period on this item.

Councilmember Sullivan moved to approve Ordinance 2024-O-10.
Councilmember Kerr seconded.

On roll call, the vote was:

Ayes: Councilmember Davis, Councilmember Kerr, Councilmember Parmet, Councilmember Sullivan, Councilmember Thisted, Mayor Riley (6)

Nays: (0)

Abstain: (0)

Absent: (0)

The motion passed, and Ordinance 2024-O-10 was adopted.

B. RESOLUTIONS

1. Resolution 2024-54, A Resolution of Town Council of the Town of Keystone, Colorado, Approving an Intergovernmental Agreement with Summit County for Election Services

Mayor Riley recognized Town Manager John Crone and Town Clerk Madeleine Sielu to introduce Resolution 2024-54, Approving an Intergovernmental Agreement with Summit County for Election Services.

Councilmember Sullivan moved to approve Resolution 2024-54.
Councilmember Davis seconded.

The motion passed unanimously, and Resolution 2024-54 was approved.

2. Resolution 2024-55, A Resolution of Town Council of the Town of Keystone, Colorado, Approving an Intergovernmental Agreement Among Summit County, Colorado and the Towns of Breckenridge, Dillon, Frisco, Montezuma, Silverthorne, and Keystone, Colorado

Mayor Riley recognized Town Manager John Crone to introduce Resolution 2024-55, Approving an Intergovernmental Agreement Among Summit County, Colorado and the Towns of Breckenridge, Dillon, Frisco, Montezuma, Silverthorne, and Keystone, Colorado.

Councilmember Davis moved to approve Resolution 2024-55. Councilmember Parmet seconded.

The motion passed unanimously, and Resolution 2024-55 was approved.

3. Resolution 2024-56, A Resolution of Town Council of the Town of Keystone, Colorado, Approving a Request for Proposals for an Independent Financial Auditor

Mayor Riley recognized Town Manager John Crone to introduce Resolution 2024-56, Approving a Request for Proposals for an Independent Financial Auditor. Town Manager noted that the RFP would be adjusted to reflect

submission of proposals directly to the Town.

Councilmember Thisted moved to approve Resolution 2024-56, noting the changes made by the Town Manager. Councilmember Davis seconded.

The motion passed unanimously, and Resolution 2024-56 was approved.

C. OTHER

1. Discussion of Vacancy on Town Council

Mayor Riley recognized Town Attorney Jennifer Madsen to discuss the vacancy on Town Council and potential procedures for filling the vacancy.

Councilmember Thisted moved to appoint for the vacancy without beginning an appointment process. Councilmember Parmet seconded.

By hand vote, the result was:

Ayes: Councilmember Davis, Councilmember Parmet, Councilmember Thisted (3)

Nays: Councilmember Kerr, Councilmember Sullivan, Mayor Riley (3)

Abstain: (0)

Absence: (0)

The motion failed, and the floor was re-opened for discussion.

Councilmember Davis moved to conduct the selection process by opening up an appointment process to receive applications for the open position.

Councilmember Sullivan seconded.

Councilmember Thisted moved to amend the motion to include holding an appointment process with application and holding interviews and appointment on September 24, 2024. Councilmember Parmet seconded the amendment to the motion. The amendment to the motion passed unanimously.

Mayor Riley called the question on the motion as amended to follow an appointment process with applications and holding interviews and appointment

on September 24, 2024.

The motion passed unanimously, and Council decided to follow an appointment process with applications and to hold interviews on September 24, 2024.

Staff was directed to announce the vacancy via the website, e-mail list, social media, and the Summit Daily.

VI. PLANNING MATTERS

VII. REPORT OF TOWN MANAGER AND STAFF

Town Manager John Crone shared that there are two new hires that will be starting in. Summit County Managers discussed the Nicotine Tax IGA and the Early Childhood Options IGA. The Swan Mountain Flyer is being discontinued this winter to have two routes going to Keystone, one originating in Frisco and one originating in Breckenridge. This should increase the frequency and connectivity between Keystone and the rest of the county. The Town Manager has had continued conversations with the Dillon Town Manager and the Sheriff's Office about future options for law enforcement. There is an upcoming meeting with the Colorado Association of Ski Towns. There is an upcoming Town Hall meeting scheduled for August 20, 2024, on ballot questions.

VIII. REPORT OF MAYOR AND COUNCIL

Councilmember Sullivan shared about the first Coffee with Council meeting. The meeting was well attended with about a dozen people in attendance. The next meeting is on Monday, September 2. This is Labor Day; however, it could be a good time for catching folks who may not be normally available on Monday mornings.

Councilmember Thisted shared that future Councilmembers who attend Coffee with Council should be sure to share out the results of these meetings with other Councilmembers. Councilmember Thisted also shared the success of the full-scale community response to active shooter training that she and Town Manager John Crone attended.

Councilmember Parmet shared that he attended the Summit County Board of County Commissioners to discuss the importance of considering bear proof trashcans in their pay as you throw plans.

Mayor Riley shared that the Town is continuing to send representatives to Homeowner's Association meetings and answering questions. There are upcoming meetings with Flying Dutchman and other HOAs that Town Councilmembers are welcome to attend. The Summit County Mayors and Managers discussed the initiation of a fire ban at their last meeting.

- IX. OTHER MATTERS (Town Manager/Mayor/Councilmember may bring up items on other matters that are not on the agenda)**
- X. SCHEDULED MEETINGS**
- XI. EXECUTIVE SESSION**
- XII. ADJOURNMENT**

Seeing no further business to conduct, Mayor Riley adjourned the meeting at 8:42 p.m.

Signed and submitted by Town Clerk, Madeleine Sielu: 