



# Keystone Town Council Minutes

A Regular Town Council Meeting of the Keystone Town Council was held on October 8, 2024, at 7:00 p.m. at 1628 Sts. John Rd, Keystone, CO 80435. Full and timely notice of the meeting had been posted and a quorum of the body was present.

## I. **CALL TO ORDER, ROLL CALL**

Mayor Riley called the meeting to order at 7:07 p.m. The roll was called, and it was found there were present and participating at that time the following members: Councilmember Gretchen Davis, Councilmember Jonathan Hagenow, Councilmember Carol Kerr, Councilmember Aaron Parmet, Councilmember Dan Sullivan, Councilmember Valerie Thisted, and Mayor Ken Riley.

## II. **APPROVAL OF AGENDA**

**Mayor Riley presented the agenda.**

Mayor Riley moved to amend the agenda to include Resolution 2024-66, Adopting and Consenting to the Application and Enforcement for the Summit County Fire Ban Within the Corporate Limits of the Town of Keystone on the discussion agenda. Councilmember Parmet seconded.

On voice vote, the motion passed unanimously, and the agenda was amended to include Resolution 2024-66 on the discussion agenda.

Councilmember Hagenow moved to approve the agenda as amended. Councilmember Davis seconded.

On voice vote, the motion passed unanimously, and the agenda was approved as amended.

### **III. COMMUNICATIONS TO COUNCIL**

Mayor Riley opened the floor for public comment.

Hillary Hoffman provided comment on recent Town meetings.

Julie Olsen provided comments on development in Keystone and in-person participation at Town meetings.

Seeing no further members of the public wishing to speak, Mayor Riley closed the floor for public comment.

### **IV. CONSENT**

#### **A. FIRST READING OF ORDINANCES**

- 1. Ordinance 2024-12, An Ordinance of Town Council of the Town of Keystone, Colorado, Adopting by Reference The 2024 Edition Of The Model Traffic Code Of Colorado Promulgated By The Colorado Department Of Transportation With Amendments, And Setting Forth In Full The Penalty Provisions For Violations Thereof**

#### **B. RESOLUTIONS**

#### **C. MEETING MINUTES**

- 1. September 24, 2024 – Meeting Minutes**

#### **D. EXCUSED ABSENCES – NONE**

- 1. Dan Sullivan – October 8, 2024 – remote attendance**

#### **E. OTHER**

- 1. TOK24-013: Class 2 Sign Permit for a Build-A-Bear store located at 195 River Run Road, Unit B-5**

Mayor Riley read the consent agenda into the record.

Councilmember Davis moved to approve the consent agenda as presented.  
Councilmember Parmet seconded.

By hand vote, the motion passed unanimously, and the consent agenda was approved.

## **V. NEW BUSINESS**

### **A. CONSIDERATION OF ORDINANCES (SECOND READING/PUBLIC HEARING)**

#### **1. Ordinance 2024-O-11, An Ordinance of Town Council of the Town of Keystone, Colorado, Creating a Process for Establishing Boards and Commissions**

Mayor Riley opened the public hearing for Ordinance 2024-O-11. Mayor Riley recognized Town Attorney Jennifer Madsen and Town Manager John crone to present the staff report for Ordinance 2024-11, Creating a Process for Establishing Boards and Commissions.

Following the staff report, Mayor Riley opened the floor for public comment. Seeing no members of the public wishing to speak, Mayor Riley closed the floor for public comment and closed the public hearing.

Councilmember Davis moved to approve Ordinance 2024-O-11.  
Councilmember Kerr seconded.

On roll call, the result was:

Ayes: Councilmember Davis, Councilmember Hagenow, Councilmember Kerr, Councilmember Parmet, Councilmember Sullivan, Councilmember Thisted, Mayor Riley (7)

Nays: (0)

Abstain: (0)

Absent: (0)

The motion passed, and Ordinance 2024-O-11 was adopted.

## **B. RESOLUTIONS – NONE**

## **C. OTHER**

### **1. Presentation of Budget**

Mayor Riley recognized Town Manager John Crone to present the budget.

Town Manager John Crone noted that a public hearing would be held on the budget on October 22, 2024.

## **VI. PLANNING MATTERS**

## **VII. REPORT OF TOWN MANAGER AND STAFF**

Town Manager John Crone noted that the Town has continued to work on Short-Term Rentals and East Keystone bridge repair. He attended the Mayors Managers and Commissioners meeting. He has upcoming meetings with Shannon Buhler from Keystone Resort and the Sheriff's Office. Future meetings will discuss opting in to Proposition 123, planning issues, adoption of nuisance ordinances, and continued discussions about purchase of a building for Town Hall.

## **VIII. REPORT OF MAYOR AND COUNCIL**

Councilmember Davis noted there was an upcoming CML Policy Committee that she and Councilmember Kerr planned to attend.

Councilmembers Davis and Kerr also hosted this month's Coffee with Council meeting at Steep. They reported that there were questions from community members about the direction for STRs and planning decisions for the Town.

Councilmember Kerr attended the Transit Authority Board and learned that the micro transit contract is pending finalization.

Mayor Riley attended the Mayors, Managers, and Commissioners Meeting, where the road work on Swan Mountain Road was discussed. Summit County did not receive funding for the project, so it will be completed over the three years in three segments. He noted that the National Brotherhood of Skiers has reached out to inquire about volunteer opportunities within Keystone during their upcoming winter conference.

**IX. OTHER MATTERS (Town Manager/Mayor/Councilmember may bring up items on other matters that are not on the agenda)**

Councilmember Hagenow requested that Gorman and Company be invited to an upcoming meeting to provide an overview of their housing processes.

Councilmember Parmet requested that a draft ordinance regarding bear safety at the next work session.

Councilmember Thisted notified Town Council that they would have an upcoming opportunity to tour Kindred and more details would follow.

**X. SCHEDULED MEETINGS**

**XI. EXECUTIVE SESSION**

Councilmember Davis moved to enter an Executive Session pursuant to C.R.S. Section 24-6-402(4)(b) and (4)(e)(I) to receive legal advice concerning a negotiation of a contract for road maintenance services as well as to determine positions relative to the negotiation of the contract for road maintenance services, develop strategies for such negotiations, and instruct negotiators accordingly. Councilmember Hagenow seconded.

On voice vote, the motion passed unanimously, and Town Council entered Executive Session at 8:14 p.m. Executive Session concluded at 9:45 p.m.

**XII. ADJOURNMENT**

Seeing no further business to conduct, the meeting was adjourned at 9:46 p.m.

Signed and submitted by Town Clerk, Madeleine Sielu:                     *Madeleine Sielu*