

Town of Keystone
Town Council Regular Meeting
March 26, 2024, at 7:00 p.m.
1628 Sts John Rd
Keystone, CO 80435

I. CALL TO ORDER, ROLL CALL

Mayor Riley called the meeting to order at 7:00 p.m. The roll being called it was found there were present and participating at that time the following members: Councilmember Gretchen Davis, Councilmember Sarah Keel, Councilmember Carol Kerr, Councilmember Aaron Parmet, Councilmember Valerie Thisted, and Mayor Ken Riley. The following member was absent: Councilmember Dan Sullivan (excused).

II. APPROVAL OF AGENDA

The agenda was approved as presented.

III. PROCLAMATION

A. PROCLAMATION RECOGNIZING KEVIN LINEHAN'S SERVICE TO THE TOWN OF KEYSTONE

Mayor Riley recognized Town Clerk Maddy Sielu to read the text of the proclamation honoring Kevin Linehan for his service to the Town of Keystone.

III. COMMUNICATIONS TO COUNCIL

Mayor Riley opened the floor for public comment and the following members of the public spoke regarding the services currently provided by Common Spirit at Keystone Urgent Care: Dan Johnson, Katie Stevenson, and Mark Doucette. Seeing no further members of the public wishing to speak, Mayor Riley closed the public comment period. Larry Pruss queried the council on when road and US 6 infrastructure projects will be addressed.

IV. CONSENT AGENDA

A. FIRST READING OF ORDINANCES

1. Ordinance 2024-03, An Ordinance of the Town Council of the Town of Keystone, Colorado, Regulating the Licensing of the Distribution and Sale of Alcoholic Beverages
2. Ordinance 2024-04, An Ordinance of the Town Council of the Town of Keystone, Colorado, Regulating the Licensing of the Distribution and Sale of Tobacco Products
3. Ordinance 2024-05, An Ordinance of the Town Council of the Town of Keystone, Colorado, Adopting By Reference the Summit County Land Use Development Code Published by Summit County, Colorado, As Such Existed on May 1, 2024,

Subject to Requirements, Revisions, And Amendments As Provided By This Ordinance And Declaring An Emergency

B. RESOLUTIONS -- NONE

C. MEETING MINUTES – March 12, 2024, regular meeting

D. EXCUSED ABSENCES – NONE

Mayor Riley read the consent agenda into the record.

Councilmember Keel moved to remove Ordinance 2024-03 from the consent agenda for discussion. Councilmember Kerr seconded.

By hand vote, the result was:

Ayes: Councilmember Keel, Councilmember Kerr (2)

Nays: Councilmember Davis, Councilmember Parmet, Councilmember Thisted, Mayor Riley (4)

Absent: Councilmember Sullivan (1)

The motion failed.

Councilmember Davis moved to approve the consent agenda. Councilmember Thisted seconded. The motion passed unanimously, and the consent agenda was approved.

V. CONTINUED BUSINESS

A. CONSIDERATION OF ORDINANCES (SECOND READING/PUBLIC HEARING) –

1. Ordinance 2024-O-01, An Ordinance of Town Council of the Town of Keystone, Colorado, Prescribing the Membership, Powers and Duties, and Appointment Procedure for the Town of Keystone Planning and Zoning Commission

Mayor Riley recognized Town Attorney Jennifer Madsen and Community Development Director Lindsay Hirsh to introduce Ordinance 2024-O-01, Prescribing the Membership, Powers and Duties, and Appointment Procedure for the Town of Keystone Planning and Zoning Commission.

Mayor Riley opened the public hearing for members of the public.

Seeing no members of the public wishing to speak, Mayor Riley closed the public hearing.

Councilmember Davis moved to approve Ordinance 2024-O-01, Prescribing the Membership, Powers and Duties, and Appointment Procedure for the Town of Keystone Planning and Zoning Commission. Councilmember Thisted seconded.

Councilmember Thisted moved to amend Ordinance 2024-O-01 to include the following language at the end of Section 2 B 2 “For purposes of membership on the Planning and Zoning Commission, Primary Resident means that the person has resided in the Town of Keystone for one (1) year and has been registered to

vote in the Town of Keystone for one (1) year. Councilmember Parmet seconded. The motion passed unanimously, and the amendment was approved. Mayor Riley called the question on the motion as amended.

On roll call, the result was:

Ayes: Councilmember Davis, Councilmember Keel, Councilmember Kerr, Councilmember Parmet, Councilmember Thisted, Mayor Riley (6)

Nays: None (0)

Absent: Councilmember Sullivan (1)

Ordinance 2024-O-01 was adopted as amended.

2. Ordinance 2024-O-02, An Ordinance of Town Council of the Town of Keystone, Colorado, Approving a Cable Television Franchise Agreement between the Town of Keystone, Colorado and Comcast of Colorado XI, Inc. (“Grantee”) to Provide Cable Television Services with the Town and Make Reasonable and Lawful Use of the Town Rights-Of Way for such Purposes.

Mayor Riley recognized Town Attorney Jennifer Madsen and Community to introduce Ordinance 2024-O-02, Approving a Cable Television Franchise Agreement between the Town of Keystone, Colorado and Comcast of Colorado XI, Inc. (“Grantee”) to Provide Cable Television Services with the Town and Make Reasonable and Lawful Use of the Town Rights-Of Way for Such Purposes.

Mayor Riley recognized Andy Davis, Director of Government Affairs at Comcast Mountain West Region, to present on the item.

Mayor Riley opened the public hearing for members of the public.

The following members of the public spoke: Peter Madland.

Councilmember Thisted moved to approve Ordinance 2024-O-02, Approving a Cable Television Franchise Agreement between the Town of Keystone, Colorado and Comcast of Colorado XI, Inc. (“Grantee”) to Provide Cable Television Services with the Town and Make Reasonable and Lawful Use of the Town Rights-Of Way for Such Purposes. Councilmember Parmet seconded.

On roll call, the result was:

Ayes: Councilmember Davis, Councilmember Keel, Councilmember Kerr, Councilmember Parmet, Councilmember Thisted, Mayor Riley (6)

Nays: None (0)

Absent: Councilmember Sullivan (1)

Ordinance 2024-O-02 was adopted.

B. RESOLUTIONS -- NONE

C. OTHER -- NONE

VI. PLANNING MATTERS -- NONE

VII. REPORT OF TOWN MANAGER AND STAFF

Interim Town Manager Gary Martinez reported that staff would bring back the discussion of potential citizen advisory boards at a future meeting.

Community Development Director Lindsay Hirsh reported that 16 people applied for Planning Commission and that he would send his recommendations with Town Council. Town Council directed staff to provide an update at the next Town Council meeting.

VIII. REPORT OF MAYOR AND COUNCIL

IX. OTHER MATTERS

Mayor Riley directed staff to put discussion liquor and tobacco licensing on the next work session agenda for discussion prior to the evening meeting.

Councilmember Thisted brought up the idea of sharing achievements of local Keystone students on the website. Council directed staff to do research on this item and bring it back to a future meeting.

X. SCHEDULED MEETINGS

XI. EXECUTIVE SESSION

Councilmember moved to enter an Executive Session pursuant to C.R.S. Section 24-6-402(4)(b) and C.R.S. Section 24-6-402(4)(e)(I) to receive legal advice concerning a negotiation of the extension of an intergovernmental agreement with Summit County on transition services as well as to determine positions relative to the negotiation of the transition services intergovernmental agreement with Summit County, develop strategies for such negotiations, and instruct negotiators accordingly. Additionally, to enter an Executive Session pursuant to C.R.S. Section 24-6-402(4)(b) and C.R.S. Section 24-6-402(4)(e)(I) to, to receive legal advice concerning an employment agreement with the Town Manager and to determine positions relative to an employment agreement with the Town Manager that is be subject to negotiations, develop strategies for such negotiations, and instruct negotiators accordingly. Councilmember Keel seconded.

The motion passed unanimously, and Council recessed to enter the Executive Session at 8:49 p.m.

The Executive Session Concluded at 9:56 p.m.

XII. ADJOURNMENT

Seeing no further business, Mayor Riley adjourned the meeting at 9:57 p.m.



Town Clerk