



Keystone Town Council Agenda

The Keystone Town Council will have a Regular Meeting on September 9, 2025, at 7:00 p.m. at
1628 Sts. John Rd, Keystone, CO 80435.

The Town of Keystone conducts hybrid meetings. This meeting will be held in person at
Keystone Town Hall and will also be broadcast live over Teams. [Join the live broadcast
available by computer here.](#) If you will need special assistance in order to attend any of the
Town's public meetings, please notify the Town Clerk's Office at (970) 450-3500x1 via phone, or
clerk@keystoneco.gov via e-mail, at least 72 hours in advance of the meeting.

- I. CALL TO ORDER, ROLL CALL**
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA**
- IV. COMMUNICATIONS TO COUNCIL**
- V. PROCLAMATION HONORING VALERIE THISTED**
- VI. CONSENT**
 - A. FIRST READING OF ORDINANCES – ORDINANCE 2025-O-15 –Establishing
General and Special Funds**
 - B. MEETING MINUTES**
 - 1. August 26, 2025 – Meeting Minutes**
 - C. EXCUSED ABSENCES**
 - D. OTHER**
 - 1. TOK25-013: Toyota Owners Event Class 2 Signage Permit**
 - 2. TOK25-014: Toyota Owners Event Class 2 Special Use Permit**
- VII. DISCUSSION**
 - A. CONSIDERATION OF ORDINANCES**
 - B. RESOLUTIONS**

**1. Resolution 2025-31, A Resolution of Town Council of Keystone,
Colorado, Adopting A Penalty and Fine Schedule**

C. CONSIDERATION OF MOU for the RTA Formation Committee

VIII. REPORT OF TOWN MANAGER AND STAFF

IX. REPORT OF MAYOR AND COUNCIL

**X. OTHER MATTERS (Town Manager/Mayor/Councilmember may bring up items
on other matters that are not on the agenda)**

XI. SCHEDULED MEETINGS

**XII. EXECUTIVE SESSION - Executive Session pursuant to CRS sec. 24-6-402(4)(b)
and (e)(I) to discuss matters that are subject to negotiation, develop strategies
for negotiation, or to instruct negotiators and to receive legal advice related to
the purchase of a building and property. (tentative)**

XIII. ADJOURNMENT

TOWN OF KEYSTONE, COLORADO

STAFF REPORT

TO: Mayor & Town Councilmembers
THROUGH: John Crone, Town Manager & Jennifer Madsen, Town Attorney
FROM: Heikela Fawkes, Finance Director
DATE: September 9, 2025
SUBJECT: **ORDINANCE 2025-O-15** – Establishing General and Special Funds

Executive Summary: This ordinance is presented on First Reading. The ordinance formalizes the Town's fund structure, creating the General Fund, and three Special Funds, Lodging Tax Fund, Conservation Trust Fund, Housing Fund, consistent with the Home Rule Charter and Colorado Budget Law. It clarifies allowable uses and deposit requirements for each fund, improves transparency, and aligns budgeting and reporting with voter direction and state law.

Background: The Charter authorizes a General Fund with a contingency line, and Special Funds established by ordinance. This ordinance implements that authority and supports compliance with the Colorado Local Government Budget Law, which requires appropriations and proper accounting by fund. The ordinance was drafted by the Town Attorney to ensure compliance with the Charter and state law.

What the ordinance does

- **General Fund**, catches all general revenues, pays for day to day town operations, includes a contingency line.
- **Lodging Tax Fund**, all 2 percent lodging tax goes here, uses include Highway 6 safety and mobility, streets and trails, public facilities, and public safety.
- **Conservation Trust Fund**, state lottery CTF dollars go here, uses are for parks and recreation capital and maintenance, not general operations or programs.

- **Workforce Housing Fund**, countywide housing tax and similar housing revenues go here, uses are for affordable and workforce housing projects, programs, and related costs.

Alternatives:

1. Approve the ordinance as presented.
2. Approve the ordinance with modifications.
3. Do not adopt the ordinance at this time.

Financial Considerations: No new spending is approved by this action. It organizes how we receive, track, and spend funds, improves transparency, and keeps restricted dollars in the right place.

Previous Council Actions: Town voters approved the lodging tax on November 5, 2024, Conservation Trust Fund and Housing Fund are budgeted consistent with Charter and law.

Next Steps: If approved on first reading, schedule the public hearing and second reading, upon adoption, the ordinance takes effect thirty days after final publication.

Suggested Motions:

I move to adopt Ordinance 2025 O xxxx, Establishing General and Special Funds

Alternative Motion (if amendments are made): I move to adopt the Ordinance 2025 O xxx with the following changes: (specify amendments).

Attachment: Ordinance 2025 Oxxx

**TOWN OF KEYSTONE
ORDINANCE NO. 2025-O-15**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE
TOWN OF KEYSTONE, COLORADO, ESTABLISHING THE
STRUCTURE OF FINANCIAL FUNDS PURSUANT TO THE
HOME RULE CHARTER, INCLUDING CREATION OF SPECIAL FUNDS FOR
LODGING TAX, CONSERVATION TRUST, AND
WORKFORCE HOUSING PURPOSES**

WHEREAS, the Town of Keystone, Colorado, is a Home Rule Municipality organized under Article XX of the Colorado Constitution and its Home Rule Charter ("Charter"); and

WHEREAS, Sections 10.9, 10.10, and 10.11 of the Charter provide for the establishment of a General Fund, a contingency line item within that fund, and the creation of Special Funds by ordinance for special purposes as determined by the Town Council; and

WHEREAS, the Town Council recognizes that establishing a clear fund structure is essential to maintaining fiscal discipline, transparency, and accountability in the Town's financial operations; and

WHEREAS, the establishment of defined funds, including the General Fund, contingency line item, and Special Funds, will allow the Town to engage in responsible budgeting practices that allocate revenues and expenditures in accordance with Council priorities; and

WHEREAS, this ordinance will assist the Town in preparing and adopting an annual budget that complies with the Colorado Local Government Budget Law of 1975, C.R.S. § 29-1-101, et seq., which requires that all expenditures be authorized by appropriation and all revenues be properly accounted for in designated funds, and Section 10.7 of the Charter; and

WHEREAS, regarding a Lodging Tax Fund, the registered electors approved a lodging tax on short-term rentals, in approving the ballot question, Town Council recognized that lodging tax revenues should be reinvested into the community through expenditures such as capital infrastructure, public safety, and transportation improvements to support both residents and visitors; and

WHEREAS, regarding a Conservation Trust Fund, the Town of Keystone is the recipient of state Conservation Trust Fund (CTF) revenues derived from lottery proceeds, which must be used in accordance with state law and regulations to acquire, develop, and maintain parks, trails, and recreational facilities, and may not be expended for general operating purposes or recreational programs; and

WHEREAS, the Town is the recipient of sales tax revenues approved by Summit County voters for workforce housing, these revenues are segregated to address the

shortage of affordable workforce housing in the community and to dedicate revenues toward the workforce housing expenditures; and

WHEREAS, the Town Council desires to establish the defined funds, including the General Fund and Special Funds, as set forth in this ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF KEYSTONE, COLORADO:

Section 1. The foregoing recitals are hereby affirmed and incorporated herein by this reference as findings of the Town Council.

Section 2. Town Council adopts the following regulations related to the establishment of defined funds including the General Fund and Special Funds.

GENERAL AND SPECIAL FUNDS

Section 1. General Fund Established.

- (a) Pursuant to Section 10.9 of the Charter, there is hereby established a fund to be known as the General Fund. All revenues not specifically allocated by Charter or ordinance to any other fund shall be placed in the General Fund.
- (b) All general governmental functions of the Town shall be financed by expenditures from the General Fund.
- (c) Pursuant to Section 10.10 of the Home Rule Charter, the General Fund shall contain a line item designated for contingencies. Such contingency line item shall be available to provide for unforeseen or emergency expenditures as authorized by the Town Council.

Section 2. Lodging Tax Fund Established.

On November 5, 2024, a majority of the qualified electors of the Town of Keystone voting in the municipal election approved the imposition of a lodging tax on short-term rentals. Pursuant to Section 10.11 of the Home Rule Charter, there is hereby created a Lodging Tax Fund. Monies in the Lodging Tax Fund shall be expended only for the purposes approved by the voters.

- (a) All revenues derived from the Town's lodging tax shall be deposited in the Lodging Tax Fund.
- (b) Expenditures from this fund shall be limited to:
 - (1) Capital infrastructure and capital projects;
 - (2) Highway 6 safety improvements;

- (3) Maintenance and improvements to streets, trails, and related public facilities; and
- (4) Public safety.

Section 3. Conservation Trust Fund Established.

Pursuant to and consistent with C.R.S. §§ 29-21-101, et seq., and the implementing regulations, the State of Colorado Conservation Trust Fund distributes monies to the Town for a conservation trust fund. Pursuant to Section 10.11 of the Home Rule Charter, there is hereby created a Conservation Trust Fund. Monies in the Conservation Trust Fund shall be expended only for the purposes approved by Colorado law.

- (a) All monies received by the Town from the State of Colorado Conservation Trust Fund shall be deposited into the Conservation Trust Fund.
- (b) Allowable expenditures shall include:
 - (1) Acquisition, development, and maintenance of new conservation sites. New conservation site means interests in land and water, acquired after establishment of a conservation trust fund pursuant to this section, for park or recreation purposes, for all types of open space, including but not limited to floodplains, greenbelts, agricultural lands, or scenic areas, or for any scientific, historic, scenic, recreational, aesthetic, or similar purpose;
 - (2) Capital improvements or maintenance for recreational purposes on any public site. Capital improvements means the acquisition or improvement of fixed assets;
 - (3) Operation of a system of television relay and translator facilities, and the use, acquisition, equipping, and maintenance of land, buildings, and recreational facilities therefor.
- (c) Expenditures shall not include, without limitation, the following:
 - (1) General operating expenditures, including salaries, except those directly related to maintenance;
 - (2) Activities such as athletic teams, fireworks, recreational programs, or public associations or clubs.

Section 4. Housing Fund Established.

In 2016, the qualified electors of Summit County approved Summit Combined Housing Authority Referred Measure 5A, authorizing a sales tax dedicated to the improvement of affordable housing in Summit County (“workforce housing tax”). In 2021, the voters extended this workforce housing tax until 2047. Pursuant to Section 10.11 of the Home Rule Charter, there is hereby created a Workforce Housing Fund. Monies in the Workforce Housing Fund shall be expended only for affordable housing purposes approved by the voters or as permitted by law.

- (a) The Workforce Housing Fund is hereby established to provide for affordable housing purposes, including the construction and maintenance of workforce rental and owner-occupied housing units.
- (b) All revenues derived from the workforce housing tax shall be deposited in the Workforce Housing Fund.
- (c) Expenditures from this fund may include, but are not limited to:
 - (1) Affordable housing purposes, including the construction of workforce rental and owner-occupied housing units;
 - (2) Planning, financing, acquisition, construction, reconstruction or repair, maintenance, management, and operation of housing projects or programs, including affordable housing for families of low or moderate income and workforce housing; and
 - (3) Any other lawful purposes related to workforce or affordable housing as authorized by voters and state law.

Section 5. Future Special Funds.

The Town Council may, by ordinance, establish additional special funds as deemed necessary to serve the best interests of the Town, including enterprise funds or capital project funds.

Section 3. Severability. Should any one or more sections or provisions of this Ordinance be judicially determined invalid or unenforceable, such judgment shall not affect, impair, or invalidate the remaining provisions of this Ordinance, the intention being that the various sections and provisions are severable.

Section 4. Codification. This ordinance may be codified and numbered for purposes of codification without the need for further approval by the Town Council.

Section 5. Effective Date. This ordinance shall take effect and be enforced thirty (30) days after final publication.

INTRODUCED, READ AND PASSED AS AN ORDINANCE, ON FIRST READING, AND SCHEDULED FOR PUBLIC HEARING ON _____, AT A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF KEYSTONE, COLORADO, THIS _____ DAY OF _____, 2025.

Kenneth D. Riley, Mayor

ATTEST:

Town Clerk

APPROVED AS TO FORM:

Town Attorney

READ, PASSED AND ADOPTED WITH A ROLL CALL VOTE OF ____ IN FAVOR AND ____ OPPOSED ON SECOND READING, AT A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF KEYSTONE, COLORADO, THIS _____ DAY OF _____, 2025.

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Kenneth D. Riley, Mayor

ATTEST:

Town Clerk

APPROVED AS TO FORM:

Town Attorney



Keystone Town Council Minutes

A Special Meeting of the Keystone Town Council was held on August 26, 2025, at 4:00 p.m. at 1628 Sts. John Rd, Keystone, CO 80435. Full and timely notice of the meeting was posted, and a quorum of the members were present.

I. CALL TO ORDER, ROLL CALL

Mayor Riley called the meeting to order at 4:05. p.m. The roll was called, and it was found there were present and participating at that time the following members: Councilmember Jonathan Hagenow, Councilmember Carol Kerr, Councilmember Steve Martin, Councilmember Aaron Parmet, Councilmember Dan Sullivan, and Mayor Ken Riley.

II. PLEDGE OF ALLEGIANCE

Mayor Riley led the Council in reciting the Pledge of Allegiance.

III. APPROVAL OF AGENDA

Mayor Riley presented the agenda.

Councilmember Hagenow moved to approve the agenda as presented.

Councilmember Sullivan seconded.

By voice vote, the motion passed unanimously, and the agenda was approved as presented

IV. COMMUNICATIONS TO COUNCIL

Mayor Riley opened the floor for public comment. The following members of the public spoke:

Erik Keefe, a Summit County Resident, commented regarding representation and consideration of the mountain bike community in trail building.

Sam Streletsky, of Summit County Bike Alliance, commented about trail use experience for mountain bikers and hikers.

Lori, of Loveland Pass Village, commented about Frog Trail.

Christy Camp, of Ski Tip, commented her interest in partnership with Dillon Ranger District and trail access.

Austin Finnell, of Summit Cove, commented on trail access for residents and tourists.

Seeing no further members of the public wishing to speak, Mayor Riley closed the floor for public comment.

V. DISCUSSION

A. PRESENTATION FROM UNITED STATES FOREST SERVICE

Mayor Riley recognized Amanda Wheelock, Acting District Ranger from the United States Forest Service, to provide a presentation for Town Council.

B. PRESENTATION FROM SUMMIT COUNTY OPEN SPACE AND TRAILS

Mayor Riley recognized Katherine King and Jordan Mead from Summit County Open Space and Trails to provide a presentation for Town Council.

C. DISCUSSION OF FINANCIALS

Mayor Riley recognized Town Manager John Crone and Finance Director

Heikela Fawkes to present June tax revenues and July financials.

D. DISCUSSION OF PENALTIES AND FINES

Mayor Riley recognized Town Manager Crone to present the discussion of Penalties and Fines. Town Manager Crone recommended continuing discussion of this matter to correspond with consideration of the resolution on penalties and fines.

E. DISCUSSION OF NATURAL MEDICINE (PSILOCYBIN)

Mayor Riley recognized Town Manager Crone, Town Attorney Jennifer Madsen, and Community Development Director Lindsay Hirsh to present on Natural Medicine (Psilocybin).

F. DISCUSSION OF COUNCIL VACANCY

Mayor Riley recognized Town Manager Crone to present on the current vacancy. Manager Crone asked for guidance from Council on how to proceed.

Town Manager Crone recommended that applications be received by October 6th, with interviews and potential appointments scheduled for the October 14, 2025, Town Council Meeting. Without objection, Town Council directed staff to move forward with this timeline.

G. DISCUSSION OF CAST LEGISLATIVE POSITION STATEMENTS

Town Manager Town Crone presented on the Colorado Association of Ski Town's (CAST) legislative position statements on housing.

Councilmember Hagenow moved to support all three CAST legislative position statements. Councilmember Martin seconded.

By voice vote, the result was:

Ayes: Councilmember Hagenow, Councilmember Kerr, Councilmember Martin, Councilmember Parmet, and Mayor Riley.

(5)

Nays: Councilmember Sullivan (1)

Absent: (0)

The motion passed, and the Town Council offered support for all three legislative positions presented.

Mayor Riley proposed moving the Executive Session to the end of the meeting.

The Council recessed for a dinner break at 6:37 p.m.

VI. CONSENT

A. FIRST READING OF ORDINANCES

B. RESOLUTIONS

C. MEETING MINUTES

1. August 12, 2025 – Meeting Minutes

D. EXCUSED ABSENCES – NONE

E. OTHER

1. Accounts Payable List

Mayor Riley presented the consent agenda.

Councilmember Sullivan moved to approve the consent agenda as presented. Councilmember Kerr seconded.

By hand vote, the motion passed unanimously, and the consent agenda was approved as presented.

VII. NEW BUSINESS

A. CONSIDERATION OF ORDINANCES (SECOND READING/PUBLIC HEARING) – NONE

B. RESOLUTIONS

1. Resolution 2025-30, A Resolution of Town Council of the Town of Keystone, Colorado, Approving a Capitalization and Depreciation Policy

Mayor Riley recognized Town Manager Crone and Finance Director Fawkes to introduce Resolution 2025-30, Approving a Capitalization and Depreciation Policy.

Councilmember Sullivan moved to approve Resolution 2025-30.
Councilmember Kerr seconded.

By voice vote the motion passed unanimously, and Resolution 2025-30 was approved as presented.

2. Resolution 2025-31, A Resolution of Town Council of the Town of Keystone, Colorado, Adopting a Penalty and Fine Schedule.

Mayor Riley recognized Town Manager Crone and Town Attorney Madsen to introduce Resolution 2025-31, Adopting a Penalty and Fine Schedule.

Councilmember Hagenow moved to table discussion of this item for the next meeting. Councilmember Kerr seconded.

By voice vote, the motion passed unanimously, and discussion of this item was tabled.

C. OTHER – NONE

VIII. PLANNING MATTERS

IX. REPORT OF TOWN MANAGER AND STAFF

Mayor Riley recognized Town Manager Crone for the Town Manager and Staff Report. The Town will be re-entering a Stage 1 Fire Ban on August 29, 2025, due to increased moisture in the air. There will be a delay in the launch of this year's Short-Term Rental application process. Individuals will be given a slightly amended deadline to apply for Short-Term Rental licenses if this causes issues in their applications. The Community Development Department will bring forward discussion of the Housing Needs Assessment at the next Town Council Meeting. Public Works is posting several requests for proposals in the coming weeks for snow plowing and median work. Town staff recently met with the Colorado Department of Transportation related to the intersection of Highway 6 and Razor Dr. Summit Fire and EMS are hosting an upcoming meeting with the town and county managers related to their proposed impact fee.

The Town has been awarded \$40,000 from Colorado Parks and Wildlife related to wildlife-proof receptacles. There have not been any updates to the Town's initial offer to purchase Town hall. Councilmembers have not had any additional discussion with the Town Manager regarding possible moratoriums. If this is an item Town Council would like to see discussed on a future agenda, concrete information about the discussion should be provided to the Town Manager. The licensing fee for Short-Term Rental license applications remains the same for 2025 at \$285. Oktoberfest and the final summer concert series event are coming up in Keystone. Future discussion of speed limits and codification will come forward at an upcoming meeting.

X. REPORT OF MAYOR AND COUNCIL

Councilmember Sullivan noted that there is an upcoming Coffee with Council Meeting on September 1, 2025. Senators Bennett and Hickenlooper have noted that there may be support for implementation of the new zip code at the federal level.

Councilmember Hagenow reported on the CAST meeting hosted in Estes Park and suggested that Councilmembers attend the upcoming meeting in Keystone this fall.

Mayor Riley also attended the recent CAST Meeting where items related to grant funding options for childcare, impact fees, and the Department of Local Affairs local planning capacity grant were discussed.

XI. OTHER MATTERS (Town Manager/Mayor/Councilmember may bring up items on other matters that are not on the agenda)

XII. SCHEDULED MEETINGS

XIII. EXECUTIVE SESSION

Councilmember Martin moved to enter into an Executive Session pursuant to C.R.S. sec. 24-6-402(4)(b), for the purpose of receiving legal advice regarding certain rights-of-way and their legal status following the incorporation of the Town of Keystone. Councilmember Hagenow seconded.

By voice vote, the motion passed unanimously, and the Town Council entered the Executive Session at 8:31 p.m.

The Executive Session concluded at 9:33 p.m.

XIV. ADJOURNMENT

Seeing no other business to discuss, the meeting was adjourned immediately following the conclusion of the Executive Session at 9:33 p.m.

TOWN OF KEYSTONE, COLORADO

STAFF REPORT

TO: Mayor & Town Councilmembers
THROUGH: John Crone, Town Manager
Jennifer Madsen, Town Attorney
FROM: Jessica Hertzberg, Town Planner
DATE: September 4, 2025
SUBJECT: Consent Agenda TOK25-013: Toyota Owners Event Class 2
Signage Permit

Executive Summary:

On July 9, 2024, the Town Council approved Ordinance 2024-O-08 Amending Ordinance No. 2024-O-05, Town of Keystone Land Use Code, and Declaring an Emergency. This ordinance was in response to the Council's desire to improve the process of reviewing Community Development Department decisions related to Class 2 development reviews. A Class 2 Signage Permit has subsequently been approved with conditions for temporary use at the Toyota Owners Events on September 13th, 2025, and is now before the Council for review.

[The application materials are available at this link.](#)

Recommendation:

The Community Development Department approved the Class 2 Sign Permit for temporary signage to be used during the Toyota Owners Event. The Community Development Department has not identified any reason for Council's review (and call up) of that decision.

Background:

The subject Class 2 Sign Permit application is to allow commercial and retail signs that meet the requirements of the Town's Land Use Code Sign Regulations, and as stipulated

in the Keystone Resort PUD Sign Program. The application was submitted on August 19, 2025, and after the review and referral period, the Community Development Department approved the application with the following conditions.

- (1) The signs marked on the submitted Site Map that are proposed to be placed between Montezuma Rd and the entrance to the Powerline lot shall not be placed in the right-of-way and shall not block sight distance.
- (2) All signs shall be removed within two (2) business days of the conclusion of the event.

This approval is in conjunction with the Special Use Permit under Case Number TOK25-014. On August 29, 2025, per the Amended Code, Staff sent a Notice of Action to Town Council and the Town Manager. Per the revised Code language, the planning department has scheduled the notice of action as an agenda item for the next Town Council meeting. A decision to appeal (or call up) that decision must be made within 21 days. Consistent with the Home Rule Charter, Town Council decides to appeal by an affirmative vote of the majority of the Town Council present at that meeting.

Financial Considerations:

There are no financial considerations applicable to the subject application.

Previous Council Actions:

None

Alternatives:

If there is interest by Council to potentially hear/appeal the item, then Council will need to remove the item from the Consent Agenda and then vote on an appeal process of the Community Development Director's decision to approve the subject Class 2 Sign Permit request. If a majority of Council members vote to appeal the decision of the Community Development Director's approval, Staff will initiate the Appeal process per Chapter 12 of the Code.

TOWN OF KEYSTONE, COLORADO

STAFF REPORT

TO: Mayor & Town Councilmembers
THROUGH: John Crone, Town Manager
Jennifer Madsen, Town Attorney
FROM: Jessica Hertzberg, Town Planner
DATE: September 4, 2025
SUBJECT: Consent Agenda TOK25-014: Toyota Owners Event Class 2
Special Use Permit

Executive Summary:

On July 9, 2024, the Town Council approved Ordinance 2024-O-08 Amending Ordinance No. 2024-O-05, Town of Keystone Land Use Code, and Declaring an Emergency. This ordinance was in response to the Council's desire to improve the process of reviewing Community Development Department decisions related to Class 2 development reviews. A Class 2 Special Use Permit has subsequently been approved with conditions for the Toyota Owners Event on September 13, 2025, and is now before the Council for review. [The application materials are available at this link.](#)

Recommendation:

The Community Development Department approved the Class 2 Special Event Permit application for the Toyota Owners Event on September 13, 2025. The Community Development Department has not identified any reason for Council's review (and call up) of that decision.

Background:

The Class 2 Special Use application is to permit the Toyota Owners Event to utilize the Powerline Parking Lot for a one day event to bring Toyota enthusiasts together. The event is on September 13th from 9:00am to 10:00pm. The entire event will be contained

within the Powerline Parking lot with the exception of trail usage not within the Town. There are anticipated to be between 300-400 attendees throughout the day. A large portion of the event is centered around trail clean-up and outdoor recreation classes. There will be no permanent signage or infrastructure and surrounding properties have all been notified. An indemnification agreement has been required to indemnify the Town of any claims and liabilities as an additional safeguard. The Keystone Resort PUD allows for these types of special events. The Community Development Department approved the application on August 29, 2025 with conditions as it meets the Keystone Resort PUD requirements for Special Events and is consistent with the Town of Keystone Land Use Code.

Conditions of Approval:

- (1) The Indemnification Agreement must be signed and returned to the Town of Keystone prior to the event. Failure to do so will result in revocation of the Special Use Permit.
- (2) All trash shall be removed at the end of the day of the event or placed in a bear-proof container if left overnight.

This approval is in conjunction with the Signage Permit under Case Number TOK25-013. On August 29, 2025, per the Amended Code, staff sent a Notice of Action to Town Council and the Town Manager. Per the revised language code, the Community Development Department has scheduled the notice of action as a consent agenda item for the next Town Council meeting. A decision to appeal (or call up) must be made within 21 days. Consistent with the Home Rule Charter, Town Council decides to appeal by an affirmative vote of the majority of the Town Council present at that meeting.

Financial Considerations:

There are no financial considerations applicable to the subject application.

Previous Council Actions:

None.

Alternatives:

If there is interest by Council to potentially hear/appeal the item, then Council will need to remove the item from the Consent Agenda and then vote on an appeal process of the Community Development Department's decision to approve the subject Class 2 Special Events Permit request. If a majority of Council members vote to appeal the decision of the Community Development Department's approval, staff will initiate the Appeal process per Chapter 12 of the Code.

TOWN OF KEYSTONE, COLORADO

STAFF REPORT

TO: Mayor & Town Councilmembers
THROUGH:
FROM: John Crone, Town Manager
DATE: September 9, 2025
SUBJECT: Fines and Penalties

Executive Summary:

The purpose of this resolution is to adopt penalties and fines for violations of Town ordinances.

Background:

With the creation of the police department and town court, it is important for the Town Council to adopt a penalty and fine schedule. Most of the fines listed are set for infractions in a range dictated by the state.

Violations of our Town Ordinances are limited by the maximum allowable penalty: \$2,650; however, the penalty and fine schedule will allow for lower maximum fines to be set by the Council.

Financial Impact:

This resolution will result in a positive financial impact for the Town.

Proposed Motion:

If the Council wishes to adopt the proposed penalty and fine schedule, it may do so by adopting the following motion:

I move to adopt Resolution 2025-31. Adopting a Penalty and Fine Schedule.

**TOWN OF KEYSTONE
Summit County, Colorado**

RESOLUTION 2025-31

A RESOLUTION ADOPTING A PENALTY AND FINE SCHEDULE

WHEREAS, the Town of Keystone, Colorado ("Town") is a home rule municipality, duly organized and existing under the laws of the state of Colorado; and

WHEREAS, the Town of Keystone Town Charter article 1.2 grants the Keystone Town Council the right to exercise all powers possible under the Constitution and laws of the State of Colorado; and

WHEREAS, the Colorado State Statute 31-16-101, among others, allows the Town to assess penalties for violations of Town ordinances; and

WHEREAS, the Town Council of the Town of Keystone determined that the use of penalties for violations of Town ordinances will encourage adherence to Town ordinances, and

WHEREAS, the Town Council of the Town of Keystone determined that adherence to the Town ordinances is vitally important to the health and wellbeing of the people of Keystone, and

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF KEYSTONE, COLORADO:**

Section 1. The Penalty and Fine Schedule attached hereunder as Exhibit A is hereby adopted as the maximum fine or penalty for those provisions of ordinances so noted in the schedule.

Section 2. The Town Manager shall be authorized to add the schedule any additional penalties or fines that have been approved by the Town Council.

Section 3. The Town Manager is authorized to assess penalties or fines in accordance with the Town of Keystone General Penalty Ordinance and other applicable laws for violations of those provisions of ordinances not specified in the Penalty and Fine Schedule.

Section 4. The Town of Keystone Municipal Judge is authorized to adapt, waive, or otherwise adjust any penalties or fines assessed for violations of Town of Keystone Ordinances.

Section 5. The Penalty and Fine Schedule may be updated from time to time by

a resolution of the Town Council.

Section 6. Severability. If any provision of this resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the resolution which can be given effect without the invalid provision or application, and to this end the provisions of this resolution are declared to be severable.

Section 7. Effective Date. This Resolution shall take effect upon its approval by the Town Council.

ADOPTED by a vote of __ in favor and __ against, this 9th day of September 2025.

By: _____
Kenneth D. Riley, Mayor

ATTEST:

Approved as to Form:

By: _____
Town Clerk

By: _____
Town Attorney

Exhibit A
Penalty and Fine Schedule 2025-26

MTC Sec. / Ord#	Offense	Fine	Points
	Equipment		
109	Low-power scooters, animals, skis, skates, and toy vehicles on highways.	\$25	0
201	Obstruction of view or driving mechanism - hazardous situation	\$50	0
202	Unsafe vehicles	\$55	2
204	When lighted lamps are required	\$25	2
205	Head lamps on motor vehicles	\$25	0
206	Tail lamps and reflectors	\$25	0
208	Stop lamps and turn signals	\$25	0
209	Lamp or flag on projecting load	\$25	0
217	Use of multiple beam lights	\$25	0
225	Mufflers - prevention of noise	\$25	0
228	Restrictions on tire equipment	\$25	0
230	Emergency lighting equipment - who must carry	\$25	0
236	Child restraint systems required	\$85	0
237	Safety belt systems – mandatory use	\$85	0
	Signals, Signs, Markings		
603	Obedience to official traffic control devices	\$120	4
605	Flashing signals	\$85	4
608	Signals by hand or signal device	\$80	2
	Rights-of-way		
701	Vehicles approaching or entering an intersection	\$80	3
702	Vehicle turning left	\$90	3
703	Entering through highway - stop or yield intersection	\$90	4
704	Vehicle entering roadway	\$85	3
705	Operation of vehicle approached by emergency vehicle	\$90	4
709	Stop when traffic obstructed	\$85	3
710	Emerging from or entering alley, driveway, or building	\$85	4
711	Driving on mountain highways	\$115	3
	Pedestrians		
801	Pedestrian obedience to traffic control devices and traffic regulations	\$25	0
802	Pedestrians' right-of-way in crosswalks	\$40	0
803	Crossing at other than crosswalks	\$25	0

	Turning Stopping		
901	Required position and method of turning	\$85	3
902	Limitations on turning around	\$85	3
903	Turning movements and required signals	\$85	3
	Driving Overtaking Passing		
1001	Drive on right side	\$85	4
1002	Passing oncoming vehicles	\$115	4
1003	Overtaking a vehicle on the left	\$115	4
1007	Driving on roadways laned for traffic	\$115	4
1008	Following too closely	\$115	4
1010	Driving on divided or controlled-access highways / driving across median	\$85	3
1010	Driving on divided or controlled-access highways / wrong direction	\$85	4
	Speed		
1101[3]	Special hazard	\$110	3
1101[1]	5-9 MPH	\$90	1
1101[1]	10-19 MPH	\$155	4
1101[1]	20-24 MPH	\$220	6
1101[1]	25-39 MPH	SUM	6
1103	Minimum speed regulation	\$75	3
1105	Speed contest	SUM	12
	Parking / Parking Lots		
1202	Parking or abandonment of vehicles	\$40	0
1204	Stopping, standing, or parking prohibited in specified places	\$40	0
1205	Parking at curb or edge of roadway	\$40	0
1206	Unattended motor vehicle	\$40	0
1208	Reserve parking for persons with disabilities	\$100	0
1211	Limitations on backing	\$50	2
	Other Offenses		
1401	Reckless driving	SUM	8
1402	Careless driving	\$170	4
1403	Following fire apparatus prohibited	\$40	3
1404	Crossing fire hose	\$25	0
1405	Riding in trailers	\$25	0
1406	Foreign matter on highway prohibited	\$80	0
1412	Operation of bicycles and other human-powered vehicles	\$50	0
1413	Eluding or attempting to elude a police officer	SUM	12

1409	Compulsory insurance	SUM	4
	School Buses		
1903	School buses - stops - signs - passing	SUM	6
	Animals		
2025-O-13	Dog at large	1st 50 2nd 100 3rd SUM	
	Pet Waste	1st 50 2nd 100 3rd SUM	
	Licensing	1st 50 2nd 100 3rd SUM	
	Vaccination	1st 50 2nd 100 3rd SUM	
	Noise		
2025-O-09	Violation	1st 100 2nd 200 3rd SUM	
	Wildlife-proof Refuse Containers		
2025-O-06	Violation	1st 100 2nd 200 3rd SUM	
	Fire Restrictions and Fireworks		
2025-O-10	Violation	1st 100 2nd 200 3rd SUM	

Development Review Fee Schedule	
Work Sessions:	
Planning Commission Only	\$2305
Planning Commission & Town Council	\$7790
Zoning:	
Preliminary	\$5,240 plus \$235 per unit/lodge room
Final	\$3,440 plus \$235 per unit or lodge room
PUD Amendments	
Major	\$5,240 plus \$235 per unit/lodge room
Minor	\$1,760 plus \$235 per unit or lodge room
Site Plans	
Multifamily	\$5240 plus \$235 per unit or lodge room
Commercial	\$5,240 plus \$875 per 1,000 sq ft for the first 30,000 sq ft, and \$170 per 1,000 sq ft thereafter
Other Site Plan Reviews	Hourly rate
Variances	
All Types	\$2,305
Renewals	\$1,125
Conditional Use Permits (CUPs)	
All Types	Hourly rate
Temporary Use Permits (TUPs)	
All Types	Hourly rate
Non-Conforming Parcel Plan Review	
Un-platted Parcels	\$2,305
Renewals	\$1,125
Subdivisions	
Preliminary	\$5,240 plus \$235 per lot
Final	\$2,380 plus \$235 per lot
General Subdivision Exemptions	All \$2,530 plus \$235 per lot
Marijuana	

Medical	\$3,890 plus hourly rate after initial 10 hours of review time
Retail	\$3,890 plus hourly rate after initial 10 hours of review time
Home Occupations	
Low Impact	\$205
Moderate	\$3,255
Code Amendments	
All	\$2,305 plus hourly rate after initial 10 hours of review time
Development Agreements	
All	\$2,305 plus hourly rate after initial 10 hours of review time
Signs	
Sign Programs	\$1,855 plus hourly rate after initial 10 hours of review time
Sign Program Amendments	\$1,125 plus hourly rate after initial 10 hours of review time
Sign Permit	\$205
All Other Applications	
All	Hourly Rate
Hourly Rate	
Planning	\$205.00/hour
Engineering	\$210.00/hour
Other consultants (including attorney review)	As provided by agreement

Colorado Open Records Act Request Fee Schedule	
Research & Retrieval Fees	
First hour	Free
Each additional hour	\$33.58 per hour, pro-rated by the quarter of an hour
Photocopy fees	
Copies of a public record	\$0.25/page

Liquor Licensing Fee Schedule	
Application Fees	
Application Fee	\$1,000
Application Fee with Concurrent Review	\$1,000
Application Fee Transfer of Ownership	\$750
Application Fee Additional Liquor-Licensed Drugstore	\$1,000
Application Fee Additional Liquor-Licensed Drugstore	\$1,000
Application Late Renewal Fee (Not more than 90-days of license expiration date)	\$500
Application Reissue Fee (More than 90-days but less than 180-days of license expiration date)	\$500
Application Reissue Fine (More than 90-days but less than 180 days of license expiration date)	\$25.00 per day beyond 90-day expiration date
Annual Renewal Application Fee	\$100
Annual Art Gallery Fee	\$100
Retail License Fees	
Local license fees will be assessed in accordance with the license fees outlined in C.R.S § 44-3-505.	
Additional Fees	
Change of Location	\$750
Corporate/LLC Change (Per Person)	\$100
Manager Registration (Hotel & Restaurant; Tavern; Lodging & Entertainment; Campus Liquor Complex)	\$30

Tobacco Licensing Fee Schedule	
Application Fee	\$600
Renewal Fee	\$200

Road and Bridge Fee Schedule	
Floodplain Development	
Permits	\$1,255
Grading Permits	
Single Family	\$1,835 +\$55 for each inspection over the allowed 3
Duplex	\$2,760 +\$55 for each inspection over the allowed 3
Multi Family, Commercial	\$2,760 plus \$35.00/1,000 SF of disturbance over 10,000 SF + \$55 for each inspection over the allowed 5
Road Construction	Same as above
Plan Review	\$55.00 Plan review projects not requiring a grading permit
Right of Way/Road Easement Vacation	
Review	\$1,160.00
Variance to Road and Bridge Standards	
Individual Request	\$365.00
Project Request	\$765.00
Bond/Letter of Credit Admin Fee	
Less than or equal to \$5,000	\$365.00
Greater than \$5,000	2% of the bond/letter of credit amount plus \$365.00 to a maximum fee of \$6,455.00

Short Term Rental Fee Schedule	
License Fee (renewals & new licenses)	\$285

TOWN OF KEYSTONE, COLORADO

STAFF REPORT

TO: Mayor & Town Councilmembers
THROUGH:
FROM: John Crone, Town Manager
DATE: September 9, 2025
SUBJECT: RTA Formation Committee MOU

Executive Summary:

The purpose of this MOU is to establish a formation committee to consider asking voters to establish a regional transit authority. The MOU is non-binding.

Background:

Over the last several months the Summit County Transit Advisory Board has been considering whether or not to ask the voters to form a regional transit authority. The RTA would need voter approval to form. The election would be jurisdictionally based (if the voters of Keystone rejected it, we would not be part of the RTA, but we could still likely contract for service).

If formed, the RTA would be an independent political body. Its board would consist of one member of the elected council from each jurisdiction. The RTA would originally be funded using the current Summit County transportation tax; however, the authority would have the ability to go to voters with a tax question.

This MOU does not commit the Town of Keystone to anything other than appointing people to serve on the RTA formation committee and the technical advisory committee. The formation committee member should be an elected official. The

technical advisory committee would be made up of managers and other appointed employees.

This is not a decision to support an RTA or to even send it to ballot. This is simply an agreement to move forward in considering whether to bring an RTA ballot question to the voters in 2026.

Financial Impact:

This MOU will not have financial impact for the Town.

Proposed Motion:

If the Council wishes to join the proposed MOU, it may do so by adopting the following motion:

I move to instruct the Mayor to sign the MOU for the RTA Formation Committee.

If the Council approves the motion, a councilmember needs to be appointed to serve on the committee.

MEMORANDUM OF UNDERSTANDING
ESTABLISHING A REGIONAL TRANSPORTATION AUTHORITY FORMATION COMMITTEE

STATEMENT OF PURPOSE

This Memorandum of Understanding ("MOU") formalizes an effort by the local governments of Summit County, Colorado to create a Regional Transportation Authority Formation Committee ("RTA Formation Committee") for the purpose of researching and proposing a structure for a potential Regional Transportation Authority covering the jurisdictional boundaries of each of the local governments to serve the community pursuant to C.R.S. §43-4-601 *et seq.*

PARTIES

The parties (individually a "Party" and collectively the "Parties") to this MOU are:

- Town of Breckenridge
- Town of Keystone
- Town of Frisco
- Town of Silverthorne
- Town of Dillon
- Town of Montezuma
- Town of Blue River
- Summit County Government

Additional Parties may be added to the MOU by written amendment.

WHEREAS, each of the Parties have identified the creation of a Regional Transportation Authority ("RTA") as a desirable way to plan, finance, implement and operate a regional public transportation system that better meets the needs of residents, visitors, and businesses in Summit County; and

WHEREAS, an RTA is an organization, enabled by Colorado state statute, that can be formed by agreement between political subdivisions of the state, subject to the approval of a majority of voters within the geographic boundaries of a proposed RTA.

WHEREAS, each of the Parties desire to improve transit options for getting to work, school and activities; they desire greater transportation connections for Summit County's workforce; they seek to reduce traffic, parking and environmental pressures from transportation; they seek improved and safer roadway conditions; and they desire improved pedestrian access to bus

stops with improved amenities.

WHEREAS, there is a collective desire amongst the Parties to have an independent entity that can plan and implement a regional transportation system that serves Summit County, and may also serve communities in adjacent Counties.

WHEREAS, the Parties desire to proceed with preparation of a proposed intergovernmental agreement (“IGA”) to create an RTA, carry out a comprehensive community engagement process, and move forward with the intention to refer one or more ballot questions for the formation of an RTA and a potential funding question to the November 2026 general election.

NOW, THEREFORE, the Parties to this MOU agree as follows:

1. NO LEGAL OBLIGATIONS. This MOU is only a statement of intentions to facilitate coordination among Parties and shall not be construed to create, and shall not in fact create, any financial or other obligations or liabilities for any Party to this MOU.
2. ELIGIBLE PARTIES TO THIS MOU. The Parties to this MOU are limited to those entities identified in §43-4-602, C.R.S., as entities authorized to create an RTA.
3. RTA FORMATION COMMITTEE. The RTA Formation Committee shall consist of one representative of each Party to this MOU. Each representative shall have one vote in matters considered by the Committee. Each Party may designate a primary representative and one alternate which shall be limited to elected officials and full-time staff persons. The RTA Formation Committee shall also have the following organizational duties:
 - a. Select a chair and vice chair;
 - b. Establish a meeting schedule and timeline for completion of activities;
 - c. Provide parameters for staff support for the RTA Formation Committee provided by participating entities;
 - d. Establish a schedule for communications and meetings with municipal/county staff and elected officials to inform them on status and upcoming developments;
 - e. Determine the details of a proposed RTA, including but not limited to:
 - i. Determine the name and purpose of the RTA, including an explanation of all regional transportation systems to be provided and preliminary expectations regarding types and service levels;
 - ii. Determine geographic boundaries, districting, and rules for modification of a regional public transportation authority;
 - iii. Determine the form of governance and board representation on the RTA;

- iv. Recommend an initial organizational structure and staffing for the RTA;
 - v. Recommend the structure of the relationship with existing transit systems, including recommendations related to the transfer of assets, liabilities, or personnel;
 - vi. Analyze potential dedicated funding sources and structures for public transportation and make recommendations regarding type and level;
 - vii. Develop a proposed IGA, meeting the requirements of C.R.S. § 43-4-601, for signature by interested and eligible entities.
- f. Review the Scope of Work for third party facilitators and consultants to assist with community engagement and the RTA formation process as needed;
 - g. Determine the details and wording on any ballot measures to be referred to the voters for the formation of an RTA; and
 - h. Provide legal, financial, marketing and political support for a potential future ballot measure.
4. RTA TECHNICAL ADVISORY COMMITTEE. The RTA Technical Advisory Committee (“RTA Technical Advisory Committee”) will be an advisory body to the RTA Formation Committee and is created for the purpose of sharing information, analyzing costs, and submitting feedback associated with various proposals for regional transit enhancement generated by the RTA Formation Committee, as well as making recommendations on such proposals to the RTA Formation Committee. In addition, the RTA Technical Advisory Committee will assist in identifying operational issues related to proposed structures that may require additional consideration by the RTA Formation Committee. The RTA Formation Committee may change, amend, supplement, fill vacancies or remove any person on the RTA Technical Committee without notice or cause. The RTA Formation Committee may invite or add other persons or representation from other entities that may provide relevant technical advice and information.
- a. The RTA Technical Advisory Committee shall initially consist of the following members unless and until changed by the RTA Formation Committee:
 - i. Chris Lubbers, Transit Director, Summit Stage
 - ii. Shannon Haynes, Town Manager, Town of Breckenridge
 - iii. John Crone, Town Manager, Town of Keystone
 - iv. Tom Fisher, Town Manager, Town of Frisco
 - v. Mark Leidal, Town Manager, Town of Silverthorne
 - vi. Nathan Johnson, Town Manager, Town of Dillon
 - vii. Town Staff Member or Designee, Town of Montezuma
 - viii. Dave Rossi, County Manager, Summit County Government
 - ix. Resort Representative, to be assigned by the Formation Committee

- x. Business Leader, to be assigned by the Formation Committee
 - xi. Community Leader, to be assigned by the Formation Committee
 - xii. Nonprofit Leader, to be assigned by the Formation Committee
 - b. Members of the RTA Technical Advisory Committee serve at the pleasure of the RTA Formation Committee and appointments to the committee do not constitute contractual obligations of the RTA Formation Committee or of any of its representative entities. The RTA Technical Advisory Committee shall terminate upon establishment of an RTA as a separate legal entity pursuant to C.R.S. § 43-4-601, *et seq.*
5. RTA COMMUNITY STAKEHOLDERS COMMITTEE. The RTA Formation Committee may request the convening of a Community Stakeholders Committee to consist of all interested local governments that are not Parties to this MOU, interested nonprofit or community organizations, and interested private business entities that desire to participate on the RTA Community Stakeholder Committee. The purpose of the RTA Community Stakeholder Committee would be to facilitate the community engagement process, including the sharing and dissemination of information related to the RTA, facilitate broader understanding of the RTA formation process and the technical and financial aspects of proposed RTA operations, and facilitate providing broad community input to the RTA Formation Committee. The scheduling, organization and conduct of RTA Community Stakeholder Committee meetings shall be facilitated by the RTA's consultant as contemplated in this MOU.
6. CONTEMPLATED ROLES OF AN RTA. The specific roles of an RTA would be researched and determined during the study and community engagement process. The following list describes the potential roles of an RTA that are being contemplated at the time of execution of this MOU. Parties to the MOU acknowledge and agree that the roles of a RTA set forth herein are expected to be revised and refined through the community engagement process and may differ from what is ultimately agreed to in an IGA and referred to the voters as a ballot measure.
- a. Assume some or all operations, assets and functions of Summit Stage ("Summit Stage" as defined Section 9) and/or other transportation systems of participating entities;
 - b. Continue planning and development for the enhancement and operation of regional transportation system into and out of Summit County, to include operation and/or financial support for multimodal surface transportation;
 - c. Study, design, financially support and implement, with partnerships as appropriate, first and last mile improvements to enhance transit ridership, including but not limited to the development of park and ride facilities, bus stops, and pedestrian crossings;

- d. Study, design, financially support and implement, with partnerships as appropriate, improvements to the regional transit system to support, advance and achieve climate action goals, including but not limited to conversion of bus fleet to zero or reduced greenhouse gas emission rolling stock, zero or reduced greenhouse gas emission transit facilities, and increase of transit ridership that reduces passenger vehicle miles travelled;
 - e. Study and identify transportation improvements to neighboring communities—including Grand, Lake and Park counties and the nearby municipalities in those counties—and how to engage those elected representatives in the RTA process;
 - f. Identify any other transportation improvements impacting Summit County, including road improvements and capacity increases;
 - g. Coordinate with the Colorado Department of Transportation ("CDOT") and federal governing agencies to enhance regional transit, including but not limited to improvements to connections to the RTA area via Bustang and other statewide bus programs;
 - h. Represent the Summit County RTA area with regard to state and federal legislation affecting available funding to support regional transit operations and with regard to legislation affecting operations; and
 - i. Study, design, financially support and implement, other regional transportation and mobility programs and operations.
7. **RETAINING THIRD PARTY FACILITATORS AND CONSULTANTS.** Summit County and the Summit Stage have already retained third party facilitators and consultants to assist with the administrative, legal, and technical details in the formation of an RTA, assist with the community engagement process, and assist with determining consensus and community support for any ballot issues which may be referred to the voters. Third party facilitators and consultants will be retained by Summit County pursuant to such contract terms as may be approved by the County, in its sole discretion. Summit County will administer such contracts as it deems appropriate in its sole and absolute discretion, and shall accept no responsibility for or liability associated with the product or services provided by such third party facilitators and consultants
8. **FUNDING CONTRIBUTION.** At this point, funding for this project is being done through Summit Stage. The consultants and Summit Stage are working to identify grant opportunities to assist with the overall project cost. If additional funding is necessary, the Parties may be asked to consider a shared, pro-rated funding request. The pro-ration will be determined by the Formation Committee. At the time of such funding request, the Parties will be able to review the scope of work for the project. The scope of work for any additional third-party facilitators and/or consultants funded by the Parties shall be reviewed and approved by the RTA Formation Committee. The

Formation Committee may also ask non-Summit County jurisdictions wanting to participate in the RTA to contribute to the effort.

9. ADMINISTRATIVE SUPPORT. Summit Stage as a department of Summit County Government and the current cross-jurisdictional transportation provider, has been engaged in the planning, design, and development of a regional transit system for the County. Summit Stage ("Summit Stage") will provide administrative, technical and planning assistance to the RTA Formation Committee until the establishment of a statutory RTA, with assistance from other entities as may be mutually agreed. Summit Stage's responsibilities may include the following:
 - a. Assist the RTA Formation Committee in engaging professional and consulting services to manage the work of the RTA Formation Committee;
 - b. Act as the fiscal agent of funds received for the formation process;
 - c. Disperse appropriate payments of funds for services rendered specifically to the RTA Formation Committee, including those of contracted consultants;
 - d. Serve as the applicant for any appropriate grant funding opportunities for which the RTA Formation Committee may be eligible for its work;
10. TERM. The term of this MOU shall end on November 1, 2026 unless the Parties to this MOU extend the term of this MOU by written agreement. All committees created by this MOU shall be deemed disbanded upon termination of the MOU.
11. TERMINATION. Any Party may terminate its participation in this MOU by delivering fourteen (14) days written notice to the elected board or council for the other participating entities.
12. TABOR. This MOU shall not create any multi-year fiscal obligation of any Party to this MOU and any funding contribution or other financial commitment shall be subject to annual budget and appropriation of each Party.

SUMMIT COUNTY, COLORADO

By: _____
Eric Mamula, Chair

ATTEST:

By: _____
Taryn Power, Clerk and Recorder

TOWN OF BLUE RIVER

By: _____
Nick Decicco, Mayor

ATTEST:

By: _____
Town Clerk

TOWN OF BRECKENRIDGE

By: _____
Kelly Owens, Mayor

ATTEST:

By: _____
Town Clerk

TOWN OF DILLON

By: _____
Carolyn Skowyra, Mayor

ATTEST:

By: _____
Town Clerk

TOWN OF FRISCO

By: _____
Rick Ihnken, Mayor

ATTEST:

By: _____
Town Clerk

TOWN OF MONTEZUMA

By: _____
Leslie Davis, Mayor

ATTEST:

By: _____
Town Clerk

TOWN OF SILVERTHORNE

By: _____
Ann-Marie Sandquist, Mayor

ATTEST:

By: _____
Town Clerk

TOWN OF KEYSTONE

By: _____
Ken Riley, Mayor

ATTEST:

By: _____
Town Clerk