



Keystone Planning and Zoning Minutes

Regular Meeting of the Keystone Planning & Zoning Commission was held on November 21, 2024, at 5:30 p.m. at 1628 Sts. John Rd, Keystone, CO 80435 in the Council Chambers. Full and timely notice of the meeting had been posted and a quorum of the body was present.

I. CALL TO ORDER, ROLL CALL

Chair Woytash called the meeting to order at 5:37 p.m. The roll was called, and it was found there were present and participating at that time the following members: Commissioner Tim Huiting, Commissioner Steve Jacobsen (remote), Commissioner David Koch, Commissioner Peter Madland, Commissioner Kathy Rogg (remote), Commissioner Wendy Timm (remote), Chair Melanie Woytash (remote).

II. APPROVAL OF AGENDA

Chair Woytash presented the agenda. Seeing no objections, the Planning and Zoning Commission accepted the agenda as presented.

III. CONSENT AGENDA

A. Minutes – October 17, 2024

Chair Woytash read the consent agenda into the record.

Commissioner Madland moved to approve the Consent Agenda as presented. Commissioner Koch seconded.

By voice vote, the motion passed unanimously, and the Consent Agenda was

approved as presented.

IV. DISCUSSION

A. Resolution 2024-PZ-03, A Resolution of the Town of Keystone's Planning and Zoning Commission, Appointing a Chair and Vice Chair

Chair Woytash recognized Community Development Director Lindsay Hirsh to introduce Resolution 2024-PZ-03, Appointing a Chair and Vice Chair.

Commissioner Koch moved to approve Resolution 2024-PZ-03. Commissioner Timm seconded.

By voice vote, the motion passed unanimously, and Resolution 2024-PZ-03 was approved.

B. Resolution 2024-PZ-04, A Resolution of the Town of Keystone's Planning and Zoning Commission, Appointing Steve Jacobsen as a Regular Member of the Planning and Zoning Commission.

Chair Woytash recognized Community Development Director Lindsay Hirsh to introduce Resolution 2024-PZ-04, Appointing Stever Jacobsen as a Regular Member of the Planning and Zoning Commission.

Commissioner Madland moved to approve Resolution 2024-PZ-04.
Commissioner Timm seconded.

By voice vote, the result was:

Ayes: Commissioner Tim Huiting, Commissioner Steve Jacobsen,
Commissioner David Koch, Commissioner Peter Madland, Commissioner
Wendy Timm, Chair Melanie Woytash (6)

Nays: Commissioner Kathy Rogg (1)

Absent:

The motion passed, and Resolution 2024-PZ-04 was approved.

C. Resolution 2024-PZ-05, A Resolution of the Town of Keystone's Planning and Zoning Commission, Approving the Planning and Zoning Commission Bylaws

Chair Woytash recognized Town Attorney Jennifer Madsen and Community Development Director Lindsay to present Resolution 2024-PZ-05.

Commissioner Madland moved to approve Resolution 2024-PZ-05.

Commissioner Jacobsen seconded.

By voice vote, the motion passed unanimously, and Resolution 2024-PZ-05 was approved.

D. Ordinance No. 2024-O-15, An Ordinance of Town Council, of the Town of Keystone Colorado, Imposing a Temporary Suspension on Natural Medicine Uses and Healing Center Facilities to Allow for Study, Review, and Regulation Development, Declaring an Emergency, and Providing for an Immediate Effective Date

Chair Woytash recognized Town Attorney Jennifer Madsen and Community Development Director Lindsay Hish to introduce recommendation of Ordinance No. 2024-O-15, Imposing a Temporary Suspension on Natural Medicine Uses and Healing Center Facilities to Allow for Study, Review, and Regulation Development, Declaring an Emergency and Providing for an Immediate Effective Date.

Commissioner Timm moved to recommend approval of Ordinance 2024-O-15 to the Town Council. Commissioner Huiting seconded.

By voice vote, the motion passed unanimously, and the recommendation for approval of Ordinance 2024-O-15 was forwarded to the Town Council.

E. Discussion of 2025 Meeting Calendar

Chair Woytash recognized Community Development Director Lindsay Hish to present the proposed schedule of meetings. Commissioners are expected to review and communicate via email with conflicts or concerns.

F. Master Plan Update

Chair Woytash recognized Community Development Director Lindsay Hish to provide an update regarding the Master Plan. SE Group will provide a presentation at the Town Council Meeting on November 26, 2024. Final confirmation and approval of the contract for consultants developing the Master Plan are expected to occur before the end of the year.

V. PUBLIC HEARINGS

VI. OTHER

VII. ADJOURNMENT

Seeing no further business to conduct, Chair Woytash adjourned the meeting at 6:23 p.m.