

**TOWN OF KEYSTONE  
Summit County, Colorado**

**RESOLUTION 2024-04**

**A RESOLUTION OF TOWN COUNCIL OF THE TOWN OF KEYSTONE, COLORADO  
APPOINTING INTERIM TOWN MANAGER AND INTERIM FINANCE DIRECTOR AND  
DELEGATING CONTRACT AUTHORITY**

WHEREAS, the Town of Keystone is a home rule municipality governed by the Keystone Home Rule Charter; and

WHEREAS, Section 7.1 of the Keystone Home Rule Charter provides that Town Council shall hire a Town Manager; and

WHEREAS, Town Council is in the process of selecting and hiring a Town Manager; and

WHEREAS, until such time as Town Council selects and hires a Town Manager, the Town Council appoints Gary Martinez as the Interim Town Manager and Interim Finance Director; and

WHEREAS, Interim Town Manager Gary Martinez shall serve at the pleasure of Town Council; and

WHEREAS, the Town Council delegates to the Interim Town Manager contract authority in the amount of fifteen thousand dollars (\$15,000) to execute contracts on behalf of the Town.

**Now, Therefore, be it Resolved by the Town Council of the Town of Keystone, Colorado, that:**

Section 1. The Town Council appoints Gary Martinez to serve as the Interim Town Manager and Interim Finance Director until such time as full-time, permanent Town Manager is appointed. The Town Council authorizes the Mayor to execute a consultant agreement with Mr. Martinez.

Section 2. The Interim Town Manager shall have the authority to execute on behalf of the Town without first needing to obtain Town Council approval all contracts (regardless of title) for goods and services that do not exceed fifteen thousand dollars (\$15,000).

Section 3. Effective Date. This Resolution shall take effect upon its approval by the Town Council.

**ADOPTED** by a vote of 7 in favor and 0 against, this 8th day of February 2024.

By: Kenneth D Riley  
Kenneth D. Riley, Mayor

ATTEST:

Approved as to Form:

By: Madeline Siehw  
Town Clerk

By: Jennifer Madson  
Town Attorney