

**TOWN OF KEYSTONE**  
**Summit County, Colorado**

**RESOLUTION 2024-PZ-05**

**A RESOLUTION OF THE TOWN OF KEYSTONE’S PLANNING AND ZONING  
COMMISSION, APPROVING THE PLANNING AND ZONING COMMISSION BYLAWS**

WHEREAS, the Town of Keystone (“Town”) is a home rule municipality governed by the Keystone Home Rule Charter; and

WHEREAS, Section 9.3, Article IX of the Town of Keystone Home Rule Charter created a Planning and Zoning Commission to assist Town Council in planning the development of the Town; and

WHEREAS, Ordinance 2024-O-01 defined the Planning and Zoning Commission; and

WHEREAS, Town Council approved Ordinance 2024-O-11 related to Boards and Commissions and Section IV of that ordinance provides that “[each board, commission or committee shall promulgate such bylaws for its conduct of business and meetings”; and

WHEREAS, the Planning and Zoning Commission finds that it is in the best interest to adopt Planning and Zoning Commission Bylaws in compliance with Ordinance 2024-O-11.

**Now, Therefore, be it Resolved by the Planning and Zoning Commission of the Town of Keystone, Colorado, that:**

Section 1. The Planning and Zoning Commission hereby adopts the Planning and Zoning Commission Bylaws dated November 21, 2024, to govern the conduct of meetings and the conduct of public business. The Planning and Zoning Commission asks the Community Development Director to provide a copy of the approved bylaws to Town Council.

Town of Keystone  
Planning & Zoning Commission Resolution 2024-PZ-05  
Page 2 of 2

Signed by:  
By: Melanie Woytash  
47D9081D65BA947F  
Melanie Pustay Woytash, Chair

ATTEST:

Approved as to Form:

DocuSigned by:  
By: Madeline Sieb  
04E4BE3F60A1424...  
Town Clerk

Signed by:  
By: Jennifer Madsen  
89251994A1B74EC...  
Town Attorney