

**TOWN OF KEYSTONE
Summit County, Colorado**

RESOLUTION 2025-03

**A RESOLUTION OF TOWN COUNCIL OF THE TOWN OF KEYSTONE,
COLORADO, ADOPTING TOWN OF KEYSTONE PAY GRADES AND JOB
CLASSIFICATIONS**

WHEREAS, the Town of Keystone employs workers across a wide range of positions; and

WHEREAS, the publication of pay grades and job classifications promotes government transparency; and

WHEREAS, the publication of pay grades and job classifications encourages fair and non-discriminatory treatment of all employees; and

WHEREAS, it is important to the provision of good government that the Town of Keystone's pay grades and job classifications be easily accessible.

Now, Therefore, be it Resolved by the Town Council of the Town of Keystone, Colorado:

Section 1. The Town of Keystone's Pay Grades and Job Classifications attached to this resolution are hereby adopted.

Section 2. Effective Date. This resolution shall take effect upon its approval by the Town Council.

ADOPTED by a vote of 7 in favor and 0 against, this 14^h day of January 2025.

Signed by:
By: Kenneth D. Riley
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Kenneth D. Riley, Mayor

ATTEST:

Approved as to Form:

DocuSigned by:
By: Madeline Siebo
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TOWN Clerk

Signed by:
By: Jennifer Madsen
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TOWN Attorney



**Town of Keystone Pay Ranges and Job Classifications – Fiscal
Year 2025**

<u>Salary Grade</u>	<u>Job Title</u>	<u>Range Minimum</u>	<u>Range Maximum</u>
<u>500</u>		\$152,006	\$204,006
	Town Manager (e)	\$73.08/hr.	\$98.08/hr.
<u>400</u>		\$104,000	\$164,008
	Community Development Director (e) Finance Director (e)	\$50.00/hr.	\$78.85/hr
<u>300</u>		\$93,995	\$127,005
	Town Clerk (e)	\$45.19/hr.	\$61.06/hr.
<u>200</u>		\$84,011	\$102,731
	Public Works Director (e) Town Planner (e)	\$40.39/hr.	\$49.39/hr.
<u>100</u>		\$67,995	\$88,005
	Deputy Clerk / Admin Assistant (e)	\$32.69/hr.	\$42.31/hr.

*(e) – exempt position